**Please read the accompanying instruction sheet carefully**

Complete all sections using **BLACK INK** and in **BLOCK CAPITALS**

|  |  |  |
| --- | --- | --- |
| I am applying for the role of (please place X in the appropriate box) | **Social Work Apprentice – Adult Social Care** |  |
| **Social Work Apprentice – Children Social Work** |  |

1. Personal Information

|  |  |
| --- | --- |
| Title |  |
| Internal Candidate |  |
| First Name |  |
| Last Name  |  |
| Middle Name |  |
| Nationality  |  |
| Date of birth |  |
| NI Number |  |
| Email Address |  |
| Address (line 1) |  |
| Address (line 2) |  |
| City |  |
| Place of Residence (Country) |  |
| Zip/Postal Code |  |
| Mobile number  |  |
| Telephone number |  |

|  |  |  |
| --- | --- | --- |
| Current Employment Status | Camden Employee |  |
| Agency Worker |  |
| External (not currently employed with Camden) |  |
| Do you appear on a barred list prohibiting you from working with children or vulnerable adults? |
|  |
| Have you ever been known by any other names? (You will also be asked to give full details of any previous names you have held when you complete a DBS check) |
|  |
| Do you have any unspent or spent criminal convictions, cautions, reprimands and final warnings or outstanding criminal charges against you? |
|  |
| If appointed do you have any business and/or financial interests which may conflict with the duties of the post? |
|  |
| Do you owe money to us or any other council? This includes money you are repaying by instalments under an agreement or court order? |
|  |
| Do you have any other jobs, including unpaid service to voluntary or other organisations, which you plan to continue if we offer you the job? |
|  |
| 2. Submission Information | Mark ‘X’ |
| Please tell us below where you heard about this vacancy: |  |
|  | Camden External careers site |  |
| Camden Intranet |  |
| Local Community Hub – please specify  |  |
| Word of Mouth |  |
| Other Job Board – please specify |  |
| Other (please specify) |  |
| 3. Education and Experience | Please also attach your CV |

**Education**

|  |  |
| --- | --- |
| Institution  |  |
| Program |  |
| Grade(s) |  |
| Education Level (Achieved)  |  |
| Start date (MM/YY) |  |
| Graduation Date (MM/YY) |  |

Continue on separate sheet if necessary

**Your current employer**

|  |  |
| --- | --- |
| Current Job |  |
| Employer |  |
| Function |  |
| Start date (MM/YY)  |  |
| Salary Range |  |
| Main Responsibilities |  |

Continue on separate sheet if necessary

|  |  |  |
| --- | --- | --- |
| 4. Eligibility |  | Mark ‘X’ |
| What is your current employment status? (If your status is “Camden Employee” then chose “Not Applicable” option on the next three questions) | Camden Employee |  |
| Agency Worker |  |
| Not Applicable |  |
| Do you currently have the right to live and work in the UK? | Yes |  |
| No |  |
| Not Applicable – Camden Employee |  |
| If you have answered “Yes” to the above questions, please confirm what type of Visa/ Permit/Status you hold to work in the UK? | Not Applicable – Camden Employee |  |
| Not Applicable |  |
| Student Visa |  |
| Dependants Visa |  |
| Ancestry Visa |  |
| Workers Registration Scheme |  |
| Certificate of Application |  |
| Other |  |
| Are you a United Kingdom (UK), European Community (EC) or European Economic Area (EEA) National? | Yes |  |
| No |  |
| Not Applicable – Camden Employee |  |
| Does your Visa have a condition restricting employment or occupation in the UK?  | Yes |  |
| No |  |
| Not Applicable – Camden Employee |  |
| Do you have any current formal warnings (absence, disciplinary or underperformance) on your work record?  | Yes |  |
| No |  |

5. Supporting Information

|  |
| --- |
| We would like these questions to be addressed as the supporting statement. |
| **1. Explain why you are applying to be a social work apprentice (you may also want to discuss anything you have done or are doing in preparation for applying)** **(Guide: 750 words)** |
| **2. What relevant experience, knowledge and skills will you bring to this role? Please refer to the job profile. (Guide: 750 words)** |

Continue on separate sheet if necessary

6. Eligibility Questions

Please confirm you meet ALL these following requirements:

|  |  |
| --- | --- |
| I have a minimum of two years’ experience in children’s social care |  |
| I am permanently employed by Camden (for 12 months at the point of application) |  |
| I am working full-time / able to work a minimum of 30 hrs per week |  |
| I hold GCSE Grade C or above in English and Maths, or Functional Skills Level 2 in Literacy and Numeracy, or equivalent qualifications |  |
| I am not subject to any performance or conduct issues |  |
| I am willing and able to commit to the academic and work based requirements for the length of the course |  |

7. Declaration

I declare that the information supplied as part of my application is true and complete, and for any of this information to be checked and verified. I understand that any deliberate omission, falsification or misrepresentation as part of my application may be grounds for rejecting my application or should the discovery occur following appointment, termination of my employment.

Signed: ………………………………………… Date:……………………………………