

Job Profile

Job Title **Commissioning Manager – Adults**
Job Grade **Level 4 Zone 2**
Salary Range **£47,394 - £54,222**

About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. We're not just home to the UK's fast-growing economy, we're also home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

About the role

The Commissioning Manager is an integral part of the Adults' Commissioning Team, which is responsible for a wide-ranging portfolio of services for adults in Camden including care and support within the home (sometimes referred to as domiciliary care), care homes, extra care, reablement, integrated neighbourhood development, community equipment and the Better Care Fund. This role holds specific responsibilities for Camden's care home market and supporting development and embedding our strength-based approach to delivering high quality residential and nursing care. In addition, the post holder will be expected to collaborate with colleagues to deliver on a range of commissioning strategies as part of the development of sustainable future care services and will have responsibilities for coordinating the Better Care Fund.

The care sector is operating against a backdrop of unprecedented change and pressure. Commissioning managers work in a matrix way across the team, supporting strategic commissioners to deliver system wide change and tackle emerging health inequalities. The ability to build strong working relationships across health social care, voluntary and community sector and care providers is key to this role.

On a day-to-day basis, the post-holder will take the lead in the development of the local care home network and in the management of existing contracts. This will include quality assurance, ensuring continuous service improvement and management of data relating to the contracts. Participation in innovation and modernisation projects will be part of the role as well as budget management where appropriate. The delivery of the highest quality care and support for adults in Camden will be a key driver for in this role and coproduction and resident engagement will be central to this.

Example objectives: -

- To co-produce commissioning solutions with residents, providers and colleagues across health and care, recognising the key role of residents in the design and delivery of commissioned services
- To lead effective quality assurance processes, ensuring continuous service improvement across residential and nursing care services in Camden
- To drive forward Camden's What Matters strength-based approach across the care network, working in partnership with stakeholders to ensure that services are fit for the future and delivered in a way that promotes independence

- To co-ordinate a number of pilot projects to trial new ways of working and inform future commissioning strategies
- To co-ordinate preparation of the annual Better Care Fund plan setting out Camden's approach to integration across health, social care and housing.
- To lead the local and national reporting of performance and activity of the Camden Better Care Fund plan.

About you

Experience of commissioning or delivering services in a health or social care setting is desirable in this role, but is not essential. The ideal candidate will:

- Be educated to degree level or equivalent, a professional qualification in health or social care would be desirable
- Have experience of working collaboratively and in partnerships across adult social care to deliver improved outcomes for residents and/ or continuous service improvement
- Have experience of writing and presenting reports, to inform others about relevant issues and recommend appropriate future action
- Have experience of successful project management and delivery of agreed outcomes and improved performance within specified timescales
- Have experience of using data and insights to inform decision making within project management
- Be able to communicate and provide complex information to a wide range of internal and external stakeholders in a way that builds understanding and support
- Be able to nurture key relationships and maintain networks internally and externally in support of collaborative working

Work Environment:

This role has a hybrid working environment, both home and office based with the expectation that a proportionate amount of time is spent in Camden. The post-holder will spend time in the wider Camden community e.g., on site visits to care homes and may be required to attend evening meetings or other out-of-hours events on occasion; reasonable notice will be given under these circumstances.

People Management Responsibilities:

There are no people management responsibilities with this role at this time.

Relationships:

The post-holder will work daily with adults' commissioning team members, particularly with the strategic commissioners responsible for Care Homes and the Better Care Fund. The post holder will work regularly with colleagues from Adult Social Care and across the Council, in addition to collaborating with colleagues from the Integrated Care Board (ICB), voluntary sector and provider networks.

Strong partnership working arrangements with relevant colleagues from commissioned services will be key, ensuring a collaborative approach to contract management, performance and high-quality care delivery.

The post-holder will be expected to deputise for strategic commissioners, representing adults' commissioning team in internal and external working groups as appropriate.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be.

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG.