

## Job Profile

**Job Title:** Principal Planner

**Job Grade:** Level 4, Zone 2

**Salary Range:** £47,394 - £54,222

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

### About the role

The Principal Planner will lead on the collection of the Camden and Mayor of London Community Infrastructure Levy (CIL) and of funds secured through section 106 planning legal agreements (approximately £15-20 million per year); and the allocation and spending of those funds to help deliver the objectives of the Camden Local Plan and We Make Camden, support the development of the borough through provision of infrastructure, and help mitigate the impacts of new development.

The post holder will be responsible for the effective monitoring and implementation of the Community Infrastructure Levy and s106 agreements and reporting on them. They will lead on the development of related policy documents and CIL charging schedules, and on improvements to processes and procedures to support effective CIL / section 106 collection and spending. The postholder will deputise for the Community Infrastructure Levy and Section 106 Manager as necessary.

The post is within Camden's Infrastructure and Growth team, which forms part of the Council's Planning Service.

### About you

The successful post holder will need to be able to demonstrate the following:

- A relevant degree-level town planning qualification and/or equivalent experience.
- At least five years of planning, planning obligations or infrastructure delivery experience.
- Proven experience in managing and monitoring Section 106 agreements and financial monitoring of both CIL and s106.
- Proven experience of supervising the work of junior colleagues

- A strong working awareness of the planning system at local, London regional and national levels, and the effects of the planning process on financial viability, people and the environment in which they live.
- Ability to lead and implement complex projects including through project management, allocation of resources and management of staff and/or consultants to deliver high quality outputs and organisational objectives
- Excellent organisational and programme / project management skills and experience, including the use of databases to manage information
- Effective negotiation, engagement and conflict resolution skills to ensure high quality and innovative outcomes that reflect Council wide objectives and policies
- Excellent communication skills, engaging and understanding the perspectives of the full range of internal and external stakeholders including Camden Services, Councillors, developers, professional agents and community groups

### **Work Environment:**

This is an agile working post with a main office base in Camden's offices at 5 Pancras Square, and with working from home supported. The work could involve attending some external meetings and site visits. A willingness to work outside of normal office hours on occasion is desirable.

The post holder is expected to develop a strong working knowledge of the public realm and urban environment across Camden, taking a keen interest in the built environment character of the spaces and places that make up the Place, and the Communities which we support.

### **People Management Responsibilities:**

The postholder will direct and support the work of other team members, and facilitate their development and acquisition of skills and knowledge through supervision, coaching or mentoring. The post holder will take responsibility for their own work allocation, taking due consideration for their own skills and abilities as well as those of the wider team.

### **Relationships:**

The postholder will report to the Community Infrastructure and Section 106 Manager and work in conjunction with another Principal Planner. Relationships will include partnership working with other Planning and Infrastructure Delivery Services within the Council, for example: Transport, Parks, Community Partnerships, Housing, Education, Development Management, Building Control, and Community Investment Programme, and liaison with Cabinet Members and ward Councillors. The postholder will liaise with external bodies to secure infrastructure provision and deliver the Council's objectives and priorities including working with partners and key stakeholders such as TfL, NHS, land owners, developers, neighbourhood forums and other community groups.

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be.

### **Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### **Diversity & Inclusion**

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click Diversity and Inclusion for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.