

Job Profile: Community Sport and Physical Activity Officer (Capacity Building)

Job Zone: Three Level One, Zone 1

About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. We're not just home to UK's fastest growing economy - we're home to the most important conversations happening today. And we're making radical social change a reality so that nobody gets left behind. Is this approved cooperate wording?

The Sport and Physical Activity Service is committed to promoting healthier and more, active lives. Working with Camden's vibrant physical activity sector we want to create welcoming environment's where it's easy to take part in physical activity. Our extensive sport and physical activity offer comprises 6 high quality Leisure Centres managed by Greenwich Leisure Limited. We deliver extensive programmes for children and young people and are proud of our activity programmes for disabled citizens. We try innovative approaches like the Get Active behaviour change project for inactive residents with long term medical conditions in partnership with Camden Public Health. Pro-Active Camden is the strategic sport and physical activity partnership for the borough and is the advocate for making Camden more physically active; Relationships with our voluntary and community sector are extremely important to ensuring that the right opportunities are developed.

About the role

This role responds to the community vision presented in our *We Make Camden* strategy. Sitting within the Camden Sport & Physical Activity Service (SPA), this role will build capacity and community resilience by supporting local sports clubs and community organisations to develop sustainable sport and physical activity opportunities across Camden. Linking into corporate, local and regional agendas for sport and physical activity, this role will drive the expansion of a network of high-quality local community providers. The post will provide voluntary sector sports clubs and community organisations with specialist advice and guidance to strengthen and develop their offers using support approaches like Camden Active Mark and Sport England Club Matters. Central to the success will be key internal and external partnerships with for example London Sport, Better leisure, Camden sports clubs, youth and community centres and local capacity building partners such as Volunteer Action Camden. The post will lead and work with community partners to develop sport and physical activity interventions, targeting residents with higher levels of inactivity such as women and girls, and disproportionately impacted ethnic groups. One of Camden's missions is for every young person to have access to economic opportunity that enables them to be safe and secure. We have an aspiration to create apprentice opportunities within our service and we anticipate this post playing a lead role in developing and managing this process.

About you

You'll have strong knowledge and understanding of the voluntary sport and physical activity sector and will know how to develop best practice. You will be experienced in providing advice and guidance about organisation governance, fund raising, marketing and communications and will understand the sport and physical activity sector. You will have experience of developing networks, creating and delivering sustainable physical activity programmes achieving outcomes for target audiences. You'll understand how to develop and manage relationships, providing written and verbal communications for a range of audiences. You'll be an experienced communicator able to work with internal and external colleagues, external partners and residents, working to targets and deadlines in a focused manner. You will have good knowledge of equalities and diversity in relation to sport and physical activity. You will be able to operate standard IT systems, software packages and understand marketing and communication techniques.

Work Environment

You will be required to work independently and lead engagement with internal and external partners on the core project areas, you will be able to travel independently around the borough on a regular basis.

In addition, because the role is focused on supporting clubs and community organisations, many of whom are volunteers, it is expected that periodically work will need to be conducted out of standard office hours including weekends. This can be managed within Camden flexible working practices.

The post holder's main offices will be 5 Pancras Square, London, N1C 4AG

People Management Responsibilities

There are no current day to day management reports, however close collaboration will be required with internal colleagues to support programmes through internal sports coaches and volunteers.

Relationships:

Partnership working will be at the heart of this role, creating strong links between clubs and community providers, ensuring that providers have a range of positive development opportunities. You will alongside clubs and community organisations, key partners include internal sport and physical activity team, community partnerships and participation teams, GLL, London Sport, regional partners, Pro-Active Camden partners, National Governing Bodies, schools, and other facility providers. Working relationships will be required at a range of different levels including senior Council officers, Directors of community partner organisations and service delivery teams.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,

Note:

This document is for use during recruitment, setting objectives as part of the performance management process and other people management purposes. It does not form part of an employee's contract of employment.