

Job Profile Information: Multi skilled Commercial Engineer

Job Title: Multi Skilled Commercial Engineer Corporate

Job Grade: Level 4 Zone 1

Salary Range: £40,562 - £46,779

Role Purpose:

To carry out building repairs, planned preventative maintenance, renewals and replacements within a range of engineering disciplines. The works will range from routine reactive repairs, planned maintenance / statutory testing and will include some design then installation works.

Works are primarily to Camden offices, children's centres, libraries, depots but will include other adhoc Council owned properties. All works to be carried out in accordance with best trade practice and current standards and regulations.

To carry out works to a consistently high standard of quality and customer satisfaction and complete works 'Right First Time'.

Maintenance work requires an adaptable approach to be taken in the delivery of services to the service customers. The post-holder will be required to use their skill and judgement in diagnosing issues with compliance and building faults to determine the best solution to resolve repair problems.

Example outcomes or objectives that this role will deliver:

- To undertake electrical / mechanical bias repair and planned preventative maintenance activities to commercial type properties in an efficient and responsive way.
- Ensure that buildings meet statutory compliance and all works compliance with current relevant regulations and standards to areas within post holder's responsibilities
- Diagnosing the causes of building faults and defects to identify the most appropriate solution to be applied. Take account of the need to reduce repeated faults and visits and ensure the most cost effective solution is applied under the circumstances.
- Responsible for completing repairs in keeping with "Right First Time" principles and ways of working.
- Responsible for ensuring that any follow-on or related repair works are identified, co-ordinated and planned in, where these cannot be completed during the first visit.
- Providing excellent standards of customer care, communicating at all times with the customer and colleagues on progress of works and acting as an ambassador for the Camden FM service and the Council.
- Ability to working alone, manage and schedule own workload independently with minimal level of supervision, taking ownership and using initiative to resolve defects and problems

- Accurate and efficient completion and use of electronic device used for works management, including procurement of materials and completion of relevant building log books in connection with the works carried out.
- To assist with snagging and identifying defects following works of 'others.
- Ensure works follows correct processes in relation to SLA's of individual sites.
- Ensure safe methods of working and full compliance with health & safety regulations are met at all times. Maintaining up to date knowledge and understanding of current standards, regulations and best practice appropriate to your specialist trade, including but not limited to;
 - Safeguarding
 - Lone working
 - Asbestos awareness
 - Legionella
 - Electrical Regulations
 - Working at heights
 - Manual handling
 - Control of Substances Hazardous to Health (COSHH)
- Responsible for the use, storage and safe keeping of plant, materials and other consumables ensuring waste is minimised.
- Responsible for the use of a Council vehicle, where allocated, and to ensure the vehicle is used in accordance with the Council's policy and procedure.
- Undertake fire alarm systems repairs and PPM works.
- Undertake 5-year FWT PPM and repair.
- Provide innovative value for money solutions to reoccurring issues and buildings that are not performing effectively.
- Assist the Team Supervisor in appraising and supporting the development of apprentices.

People Management Responsibilities:

The role does not have any staff management responsibilities; however, the post holder is required to take part in appropriate and relevant mentoring, training and development to support and develop him/herself and colleagues.

- Responsible jointly for the work of the Property and Contracts team within the context of the Camden Way: by taking a lead in delivering services for the people of Camden, working as one team, taking pride in getting the work right, finding better ways to deliver results and taking personal responsibility.
- Responsible to account for all Council owned equipment, materials, plant and consumable items used, this is to be done through ensuring all material stock processes are adhered to and are fully auditable.

Relationships:

- Team working is an essential part of the role. The post holder is expected to make a positive contribution to support the continuous improvement of the service. This includes actively identifying ways to eliminate waste, improve efficiency and reduce the costs of running the service and buildings.
- The post holder will be expected to have a thorough understanding of other job roles and how his/her actions impact on the customers and affect the efficiency and smooth running of the service.
- The post holder is required to take a flexible and positive approach in delivering the service with a willingness to assist from time to time in areas not directly connected with the main duties and responsibilities of the post.
- The postholder liaises regularly with internal and external stakeholders. A high level of customer service is required, and the post holder is expected to be able to liaise with office staff at all levels including Site officers, business managers and property managers . There is also liaison with and specialist contractors on a regular basis and occasionally consultants.

Work Environment:

- The post holder is required to work within schools, children's centres and other Council properties to undertake repairs, maintenance and installation works.
- Work will be required within plant rooms, roofs, offices, classrooms, washrooms and all areas within a property / site. They will be also be required to visit the main administrative offices and meet with colleagues and other stakeholders.
- The post holder will work independently and take ownership to resolve electrical and building problems with minimal levels of supervision
- The postholder will need to wear personal protective equipment at all times during their works and the role may involve working from heights including from ladders, trestles, hoists, platforms, scaffolds and the like.
- The post-holder will be required to work in an 'agile' way in line with Camden's policy of a paperless and flexible work environment.
- The postholder will operate within a complex and occasionally sensitive framework, and confidentiality and discretion must be observed at all times.
- Demand for repairs can vary considerably and at times of high demand staff may be required to work additional hours to their normal working hours in order to meet the needs and requirements of the service.
- All employees have a responsibility to ensure the health and safety of persons at work, customers, service users and members of the public in premises or sites controlled by the Council. The method of achieving this will be by input into provision of safe systems of work and receiving information, training and instruction as necessary to achieve these objectives.

Technical Knowledge and Experience:

- Technically qualified engineer, with appropriate trade qualifications in relation to electrical and ideally other areas as specified below:
- Previous technical experience in a relevant technical role.
- Excellent interpersonal and good relationship building skills and working within a customer focused service.
- Relevant experience of working in the building/mechanical engineering industry in schools / education and public environment.
- Practical experience and knowledge of maintaining, repairing and installing the following:
 - General electrical systems i.e. 3 phase commercial distribution boards, sockets, lighting etc
 - Emergency lighting systems
 - Mechanical ventilation and extract systems including air handling, heat recovery and fan coil units
 - Air conditioning (where relevant qualification held)
 - Control units
 - Electrical heaters
 - Solar panels (where relevant qualification held)
 - Electric car charging systems (where relevant qualification held)
 - Plant room motor replacement, re wire 3 phase
 - Booster set sensors and switches
- Decommissioning and removal of electrical systems
- Design install and test new electrical internal networks
- Liaison with UKPN for repairs to main intake and fuse boards
- Design, install smart lighting systems
- Thermal imaging
- PAT testing
- Undertaking fixed wire testing and undertake follow on remedials
- Certifying electrical works and testing in accordance with NICEIC (where qualified to do so)
- Good working knowledge of BMS and control systems
- Working as part of a team undertaking cyclical and servicing contracts in a multi skilled environment.
- Ability to carry out other minor craft works
- Proven ability to diagnose and rectify any associated faults in a cost-effective way.
- Clean driving licence.
- Excellent interpersonal skills including influencing and negotiating skills.
- Must be able to use IT equipment including handheld technology (PDA's to receive work and input data) and PC's, should be literate in use of MSWord and or facilities management applications

- Ability to innovate and take initiative yet be a team player
- Excellent communication skills in English, both verbally and in writing
- A clear understanding of how to further Camden's objectives in respect of equality and diversity
- Able to work independently using own initiative to resolve problems and defects seeking guidance when appropriate
- Physically fit to carry out all manual tasks associated with the work
- Knowledge, understanding and commitment to the principles of Health & Safety at Work
- Knowledge and understanding of the sequencing of building maintenance work and understand potential end user impact of works.
- Demonstrate an understanding of and commitment to the Council's equal opportunities policy as it relates to the nature of the post
- Good oral and written communication skills
- Ability to work with minimal supervision and manage own time effectively to meet service timescales and objectives.
- Knowledge and understanding of fire alarm systems repairs and PPM works .

Qualifications:

- NVQ L3 - Electrical qualification or equivalent
- 18th Edition
- Test and Inspect
- Any other mechanical training relevant to the role
- Solar panels (Desirable)
- F gas (Desirable)
- PAT test (Desirable)
- Certificates of attendance in Health & Safety training relevant to the role.
- The post requires a clean and valid driving licence.
- PASMA
- Experience in the fire alarm industry.

Diversity & Inclusion

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,