

Job Profile

Job Title: Parenting Programme Coordinator

Job Grade: Level 4, Zone 1

Salary Range: £40,652 - £46,779

About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

Camden is one of 75 Local Authorities delivering the three-year Start for Life and Family Hubs programme. The Parenting Programme Coordinator will support the implementation of parenting programmes for families from pregnancy to age 5 years. The Co-ordinator will contribute to supporting the Start for Life parenting and early language & home learning environment funded workstreams, working with colleagues and delivery group leads.

The Role

The parenting programme offer will include face-to-face and on-line programmes to support access to parenting support for all families, with a focus on the first 1001 days. You will work with colleagues across Early Help services to ensure there is effective coordination of a parenting programme offer 0-19 or 25yrs (SEND). You will be responsible for planning and overseeing delivery of early years parenting programmes across the borough's Family Hubs and Network. You will ensure services are high quality, including organising training and supervision arrangements.

The Coordinator will:

- Work in partnership across the early years system including Midwifery, Health Visiting & Family Support, childcare providers, and with VCS and Faith organisations, to ensure those who experience barriers to accessing services, are supported to engage in parenting programmes.
- Coordinate delivery of universal and targeted parenting programmes in early years, ensuring alignment across the 0-19 (25) offer
- Train staff to deliver parenting programmes and support their professional development in this area
- Maintain electronic records to provide monitoring information in line with local and Government requirements
- Produce and share evaluation reports to evidence impact
- Work with the Communications Officer and IT colleagues to promote the parenting support offer
- Contribute to developing referral pathways accessible to all professional across the Local Authority, NHS and VCS partners

- Adhere to policies in relation to service delivery, including safeguarding, information sharing and data protection, record keeping, health and safety, equal opportunities, supervision and customer care
- Ensure practice is inclusive and flexible to meet the needs of families, including access to interpreting services
- Support and encourage parents and carers to provide feedback about services and to influence the development of services
- Work during times that will promote direct work with families and the community. This will include morning, afternoon, evening and weekend work as required.

About you

You will have in-depth knowledge of the early years and the factors affecting health and development in the first 1001 days. You will provide leadership to the staff delivering the programmes, able to build enthusiasm and celebrate success, involving staff in decision-making and problem-solving. You will have experience of overseeing and delivering group-based parenting programmes and evaluating their impact. Your project management skills will ensure there is a coordinated and planned programme available across the Family Hubs and Network, including a digital offer. You will have experience of implementing quality assurance processes and using a wide range of data to evaluate take-up and impact, and to identify areas for development. You will have experience of managing change and working collaboratively, including with families. You will have a commitment to providing accessible services, taking into account the diverse need of families in Camden.

Work Environment:

Primarily based in the Family Hubs. In addition, working from the Family Hubs and network and other community venues and the Council's main office will also be required. Occasionally, out of borough meetings will be held e.g. to promote Camden's approach and to take opportunities for networking.

People Management Responsibilities:

No line management responsibilities, however, the role provides leadership to staff delivering the parenting programmes.

Relationships:

Working with a wide range of professionals across the service, council and partners.

Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

Diversity & Inclusion

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and those of other non-white ethnicities, those who identify as LGBT+, neurodiverse and disabled people.

Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

Asking for Adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG