

# COUNCIL TAX AND BUSINESS RATES SERVICE

Town Hall, Argyle Street, London WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

EDMICAMCTIPR0313

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13

**Account Ref: 80242483**

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Liability Change

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: B

	%age Change	
London Borough of Camden	0.0%	£794.48
Greater London Authority	-1.2%	£235.67
Annual Charge for Period	-0.3%	£1030.15

Council Tax for period 12/04/13 to 16/06/13

£186.27

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£186.27**

Payments:

TOTAL DUE:

£186.27 CR

£0.00

This Bill is payable by instalments as follows:

Date Due	Amount Due	Date Due	Amount Due
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INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 08-90-33, ACCOUNT NUMBER 61282663, QUOTING YOUR REFERENCE 80242483

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 2424 8305

CAM\_CTBL\_AB\_ONG\_2013\_V1

Please see over the page for details of how to pay.

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FDM/CAM/CTIP/8/0313

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Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation band	Range of values
A	Up to and including £40,000
B	£40,001 to £52,000
C	£52,001 to £68,000
D	£68,001 to £88,000
E	£88,001 to £120,000
F	£120,001 to £160,000
G	£160,001 to £320,000
H	More than £320,000

The band which applies to your home is shown over the page.

### Discounts

The basic council tax charge covers two adults aged 18 or over living in the property. The following discounts can be applied for:

- If you are the only person living in the property, a 25% discount
- If another person lives with you who is, for example, a student, a 25% discount. A full list of people who are disregarded can be found at [www.camden.gov.uk](http://www.camden.gov.uk)
- If nobody lives in your property and it is empty of furniture, a 100% discount may apply for the first month it is empty, before reverting to the full tax.
- If the property is empty of furniture and undergoing structural alterations or in need of repair, a 25% discount for one year.

The discounts above will normally only run from the date you apply. If you receive a discount and your circumstances change, you must tell us within 21 days, other wise you may have to pay a penalty of £70.00

### People with disabilities

If you or any member of your household is disabled and part or all of your home has been adapted because of this, you can claim disability relief. If your claim is successful, we will reduce your bill to one in the band below yours.

### Council Tax Premium

If nobody lives in your property and it has been empty of furniture for two years or longer, a premium of 50% council tax is payable in addition to the normal tax.

### Council Tax Reduction Scheme

Council Tax Support can help with all or some of your Council Tax. Whether you will get Council Tax Support depends on the amount of Council Tax you have to pay, your personal circumstances and your income and savings. You should apply straight away because we can only pay support from the date we receive your claim. You can get more information and a claim form by ringing our 24 hour helpline on 020 7974 5766.

### Exempt properties

Council Tax is not charged on certain properties. These are known as 'exempt properties' and include the following:

- student halls of residence and properties only lived in only by students;
- Ministry of Defence barracks and married quarters;
- Accommodation for visiting forces;
- properties lived in by foreign diplomats who would pay Council Tax;
- parts of properties lived in by the elderly or disabled relatives of those living in the rest of the property (eg. a granny flat).

For certain types of empty properties we do not charge Council Tax. These include the following:

- Properties which were lived in by people who are now in prison, in hospital or a home, or who are receiving or providing care elsewhere.
- Property owned or tenanted by someone who has died, where probate has not been granted or rent is still payable.
- Properties which nobody can live in by law.
- Properties which are kept empty for religious ministers.
- Properties which were lived in by students.
- Properties which have been repossessed.
- Properties left by someone who has become bankrupt.
- Empty caravan pitches or boat moorings.
- Empty parts of adjoining properties which cannot be let separately.
- Properties where all the residents are under

18 years old

- Properties where all the residents are severely mentally disabled.
- An exemption may be awarded where the occupier is forced to leave their main home in Camden due to serious damage caused by external environmental factors beyond their control; and where a statutory exemption does not otherwise apply. The exemption will stop after 12 months, or when the main home is reoccupied, whichever is the soonest.

### Specific Reductions

The Council has the power to reduce the amount due on an individual council tax bill under Section 13A of the Local Government Finance Act 1992, in certain exceptional circumstances.

### Complaints

If you have a complaint please contact us either in writing or by phone on 020 7974 5735.

If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

The Listing Officer for Camden  
Council Tax South  
Valuation Office Agency  
2nd Floor, 1 Francis Grove  
Wimbledon  
London, SW19 4DT  
Phone 03000 501 501

### Appeals

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

## Ways to pay

### Direct debit

Direct debit is the cheapest and easiest way to pay. If you would like to pay by direct debit, please phone 020 7974 6470 or fill in the form in the payment book. If your payments are already shown on the front of your bill, you do not need to do anything.

### Credit / Debit card

To pay by debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Or phone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.

### At a Post Office

You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill or payment slip to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.

### Paypoint

You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your payment book with you.

### Telephone or Online Banking

Please see the front of the bill for Council's bank account details.

### By post

You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order and send it with your payment slip at least three days before the payment is due.

The address is:  
London Borough of Camden  
Chief Cashier  
Town Hall  
Judd Street  
London WC1H 9JE.

### At a Bank

You should take your payment book to the bank with you. You may have to pay a fee if you pay at a bank which is not your own bank.

If you do not pay the instalments when they are due you will lose your right to pay in instalments, and you will have to pay the full balance for the rest of the financial year. Don't let this happen to you - contact us straightaway if you cannot pay.





## Council Tax and Business Rates Division

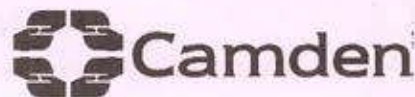
Town Hall, Argyle Street, London WC1H 8NH

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Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)



# Reminder

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this.

Issue Date: 20/08/2013

Account Ref: 80242449

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 4  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £103.00.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £824.00 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

If you are having difficulty in paying, or have a query about the amount due please telephone or email us on the above contact details.

To avoid the worry of paying late why not pay by Direct Debit? You'll get a choice of paying on either the 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup> or the last day of the month and we can set up your Direct Debit over the telephone. Just call us on 020 7974 6470.

Please see over the page for details of how to pay.



## Notes to explain your reminder

We have sent you this reminder because you have not paid the instalments shown on your bill by the due date.

If you want to carry on paying by instalments, you must pay the amount shown over the page by the date shown, or you will lose the right to pay by instalments.

After another seven days, the full balance of your Council Tax will become due. A summons will be issued and you will have to pay costs. **Do not let this happen to you.** Please pay the amount shown over the page by the date shown and any future instalments by the due dates shown on your bill.

### Please read the notes below.

## You may be able to reduce your Council Tax.

If you cannot afford to pay, we may be able to make an arrangement with you if you agree to pay by direct debit. Please read the following notes carefully - they may save you money.

### Discounts

The basic Council Tax charge covers two adults aged 18 or over living in the property. If you are the only person living in the property, you will get a 25% discount, from the day you apply. A discount will not be granted, if the property remains empty and furnished. Those that are substantially unfurnished, receive a 100% discount for one month only. If it is undergoing major repairs or structural alterations, a 25% discount is applicable for 12 months, provided it remains empty and meets the qualifying criteria. Other people may also get a discount or exemption, for example, students, student nurses and people who are severely mentally impaired. If you receive a discount and your circumstances change, you must notify us within 21 days. If you do not tell us about any changes, you may have to pay a penalty of £70

### People with disabilities

If you or any member of your household is disabled and part or

all of your home has been adapted, you can claim disability relief. If your claim is successful, we will reduce your bill by the equivalent of one band.

### Council Tax Reduction Scheme

This can help towards some of your Council Tax. Whether you receive help depends on the amount you have to pay, your personal circumstances, income and savings. You must make an application before any support can be given, which will only be from the date of your claim.

If you are of working age and your application is successful, you will still be required to pay something towards your council tax, even if you receive the maximum support available. To apply, ring our 24-hour helpline on 020 7974 5766 and select Housing Benefits.

### Complaints

If you have a complaint, please contact us either in writing or by phone. If you are not satisfied with our response then you can contact our customer complaints officer on

020 7974 6443, at the address shown over the page or on-line at [www.camden.gov.uk](http://www.camden.gov.uk)

### More information

If you want help understanding your reminder or want to talk about a discount or exemption, please ring us on the number shown over the page. If you have difficulty paying, please call us now. We may be able to make other arrangements for you to pay. Don't put off contacting us - we will do whatever we can to help you. There is more information on our website at [www.camden.gov.uk](http://www.camden.gov.uk). We may monitor calls for training purposes.

### Warning

If you provide false information and claim a reduction in your council tax, which you are not entitled to, we will try to recover what has been unfairly claimed. To prevent this, you must let us know as soon as your circumstances change.

## Ways to pay

### Credit or Debit card

To pay by direct debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Alternatively, you can telephone 020 7997 6104 and make a payment. Make sure that you have your card details and council tax account number to hand.

### Paypoint

You can pay in cash at any shop where you see the Paypoint sign. There is no charge for using this service. Please make sure you take your payment book with you.

### At a Post Office

You should take your payment book with you. Cheques should be made payable to "Post Office Counters". There is a charge for using this service.

### In person

You can pay by visiting the Town Hall in Judd Street WC1 between 9am and 5pm, Monday to Friday. Please make sure that you take your payment book with you.

### Internet or Phone Banking

Please pay to Camden Council Tax, account number 61282663, sort code 08-90-33. You must quote your council tax account reference, which is shown on the reverse of this notice. This starts with a 7 or 8.

### By post

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# Reminder

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Issue Date: 20/08/2013

Account Ref: 80323363

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 5  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £114.82.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £912.82 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

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### Discounts

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Other people may also get a discount or exemption, for example, students, student nurses and people who are severely mentally impaired. If you receive a discount and your circumstances change, you must notify us within 21 days. If you do not tell us about any changes, you may have to pay a penalty of £70

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FD/CM/CAMCT/TP/8/04/88

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13

**Account Ref: 80366226**

Property Address:

FLAT 7  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Request Bill

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: A

London Borough of Camden  
Greater London Authority  
Annual Charge for Period

%age Change

0.0%

-1.2%

-0.3%

£680.99

£202.00

£882.99

**Council Tax for period 28/07/13 to 31/03/14**

**£597.53**

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£597.53**

Payments:

TOTAL DUE:

£12.83 CR

£584.70

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
01/09/2013	£87.53	01/02/2014	£85.00
01/10/2013	£85.00	01/03/2014	£85.00
01/11/2013	£85.00		
01/12/2013	£85.00		
01/01/2014	£85.00		

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POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 3662 2604

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CAM\_CTBL\_AB\_ONG\_2013\_V1

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Council Tax is not charged on certain properties. These are known as 'exempt properties' and include the following

- student halls of residence and properties only lived in only by students;
- Ministry of Defence barracks and married quarters;
- Accommodation for visiting forces;
- properties lived in by foreign diplomats who would pay Council Tax;
- parts of properties lived in by the elderly or disabled relatives of those living in the rest of the property (eg. a granny flat).

For certain types of empty properties we do not charge Council Tax. These include the following.

- Properties which were lived in by people who are now in prison, in hospital or a home, or who are receiving or providing care elsewhere.
- Property owned or tenanted by someone who has died, where probate has not been granted or rent is still payable.
- Properties which nobody can live in by law.
- Properties which are kept empty for religious ministers.
- Properties which were lived in by students.
- Properties which have been repossessed.
- Properties left by someone who has become bankrupt.
- Empty caravan pitches or boat moorings.
- Empty parts of adjoining properties which cannot be let separately.
- Properties where all the residents are under

18 years old

- Properties where all the residents are severely mentally disabled.
- An exemption may be awarded where the occupier is forced to leave their main home in Camden due to serious damage caused by external environmental factors beyond their control; and where a statutory exemption does not otherwise apply. The exemption will stop after 12 months, or when the main home is reoccupied, whichever is the soonest.

### Specific Reductions

The Council has the power to reduce the amount due on an individual council tax bill under Section 13A of the Local Government Finance Act 1992, in certain exceptional circumstances.

### Complaints

If you have a complaint please contact us either in writing or by phone on 020 7974 5735.

If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

The Listing Officer for Camden  
Council Tax South  
Valuation Office Agency  
2nd Floor, 1 Francis Grove  
Wimbledon  
London, SW19 4DT  
Phone 03000 501 501

### Appeals

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

## Ways to pay

### Direct debit



Direct debit is the cheapest and easiest way to pay. If you would like to pay by direct debit, please phone 020 7974 6470 or fill in the form in the payment book. If your payments are already shown on the front of your bill, you do not need to do anything.

### Credit / Debit card



To pay by debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Or phone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.

### At a Post Office



You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill or payment slip to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.

### Paypoint



You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your payment book with you.

### Telephone or Online Banking



Please see the front of the bill for Council's bank account details.

### By post



You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order and send it with your payment slip at least three days before the payment is due.

The address is:  
London Borough of Camden  
Chief Cashier  
Town Hall  
Judd Street  
London WC1H 9JE.

### At a Bank

You should take your payment book to the bank with you. You may have to pay a fee if you pay at a bank which is not your own bank.

If you do not pay the instalments when they are due you will lose your right to pay in instalments, and you will have to pay the full balance for the rest of the financial year. Don't let this happen to you - contact us straightaway if you cannot pay.

We can provide information in Braille, in large print, on audio tape and in other languages. If you would like details, please call us on the number shown over the page. The information you supply for the purposes of Council Tax administration and enforcement may be used by us in connection with the provision of other Council services to you. The Data Protection Act gives you the right to see the personal information that the council holds about you. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and protection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.camden.gov.uk/privacy](http://www.camden.gov.uk/privacy). We are required under Part IIA of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise.

# COUNCIL TAX AND BUSINESS RATES SERVICE

Town Hall, Argyle Street, London WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

FD/MC/CAMCT/P/8/0313

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13

**Account Ref: 80242483**

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Liability Change

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: B

	%age Change	
London Borough of Camden	0.0%	£794.48
Greater London Authority	-1.2%	£235.67
Annual Charge for Period	-0.3%	£1030.15

**Council Tax for period 12/04/13 to 16/06/13**

**£186.27**

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£186.27**

Payments:

TOTAL DUE:

£186.27 CR

£0.00

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
----------	------------	----------	------------

INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 08-90-33, ACCOUNT NUMBER 61282663, QUOTING YOUR REFERENCE 80242483

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 2424 8305

CAM\_CTBL\_AB\_ONG\_2013\_V1

Please see over the page for details of how to pay.



## You may be able to reduce your Council Tax Bill.

Please read these notes carefully because discounts and exemptions will only be awarded from the date you apply or within 21 days of your first bill.

### Council Tax valuation bands

Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation band	Range of values
A	Up to and including £40,000
B	£40,001 to £52,000
C	£52,001 to £68,000
D	£68,001 to £88,000
E	£88,001 to £120,000
F	£120,001 to £160,000
G	£160,001 to £320,000
H	More than £320,000

The band which applies to your home is shown over the page.

### Discounts

The basic council tax charge covers two adults aged 18 or over living in the property. The following discounts can be applied for;

- If you are the only person living in the property, a 25% discount
- If another person lives with you who is, for example, a student, a 25% discount. A full list of people who are disregarded can be found at [www.camden.gov.uk](http://www.camden.gov.uk)
- If nobody lives in your property and it is empty of furniture, a 100% discount may apply for the first month it is empty, before reverting to the full tax.
- If the property is empty of furniture and undergoing structural alterations or in need of repair, a 25% discount for one year.

The discounts above will normally only run from the date you apply. If you receive a discount and your circumstances change, you must tell us within 21 days, other wise you may have to pay a penalty of £70.00

### People with disabilities

If you or any member of your household is disabled and part or all of your home has been adapted because of this, you can claim disability relief. If your claim is successful, we will reduce your bill to one in the band below yours.

### Council Tax Premium

If nobody lives in your property and it has been empty of furniture for two years or longer, a premium of 50% council tax is payable in addition to the normal tax.

### Council Tax Reduction Scheme

Council Tax Support can help with all or some of your Council Tax. Whether you will get Council Tax Support depends on the amount of Council Tax you have to pay, your personal circumstances and your income and savings. You should apply straight away because we can only pay support from the date we receive your claim. You can get more information and a claim form by ringing our 24 hour helpline on 020 7974 5766.

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## Council Tax and Business Rates Division

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Fax: 020 7974 6450

Central Minicom No. 020 7974 6866

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)



Camden

# Reminder

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this.

Issue Date: 20/08/2013

Account Ref: 80242449

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 4  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £103.00.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £824.00 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

If you are having difficulty in paying, or have a query about the amount due please telephone or email us on the above contact details.

To avoid the worry of paying late why not pay by Direct Debit? You'll get a choice of paying on either the 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup> or the last day of the month and we can set up your Direct Debit over the telephone. Just call us on 020 7974 6470.

Please see over the page for details of how to pay.



## Notes to explain your reminder

We have sent you this reminder because you have not paid the instalments shown on your bill by the due date.

If you want to carry on paying by instalments, you must pay the amount shown over the page by the date shown, or you will lose the right to pay by instalments.

After another seven days, the full balance of your Council Tax will become due. A summons will be issued and you will have to pay costs. **Do not let this happen to you.** Please pay the amount shown over the page by the date shown and any future instalments by the due dates shown on your bill.

### Please read the notes below.

## You may be able to reduce your Council Tax.

If you cannot afford to pay, we may be able to make an arrangement with you if you agree to pay by direct debit. Please read the following notes carefully - they may save you money.

### Discounts

The basic Council Tax charge covers two adults aged 18 or over living in the property. If you are the only person living in the property, you will get a 25% discount, from the day you apply. A discount will not be granted, if the property remains empty and furnished. Those that are substantially unfurnished, receive a 100% discount for one month only. If it is undergoing major repairs or structural alterations, a 25% discount is applicable for 12 months, provided it remains empty and meets the qualifying criteria.

Other people may also get a discount or exemption, for example, students, student nurses and people who are severely mentally impaired. If you receive a discount and your circumstances change, you must notify us within 21 days. If you do not tell us about any changes, you may have to pay a penalty of £70

### People with disabilities

If you or any member of your household is disabled and part or

all of your home has been adapted, you can claim disability relief. If your claim is successful, we will reduce your bill by the equivalent of one band.

### Council Tax Reduction Scheme

This can help towards some of your Council Tax. Whether you receive help depends on the amount you have to pay, your personal circumstances, income and savings. You must make an application before any support can be given, which will only be from the date of your claim.

If you are of working age and your application is successful, you will still be required to pay something towards your council tax, even if you receive the maximum support available. To apply, ring our 24-hour helpline on 020 7974 5766 and select Housing Benefits.

### Complaints

If you have a complaint, please contact us either in writing or by phone. If you are not satisfied with our response then you can contact our customer complaints officer on

020 7974 6443, at the address shown over the page or on-line at [www.camden.gov.uk](http://www.camden.gov.uk)








### More information

If you want help understanding your reminder or want to talk about a discount or exemption, please ring us on the number shown over the page. If you have difficulty paying, please call us now. We may be able to make other arrangements for you to pay. Don't put off contacting us - we will do whatever we can to help you. There is more information on our website at [www.camden.gov.uk](http://www.camden.gov.uk) We may monitor calls for training purposes.

### Warning

If you provide false information and claim a reduction in your council tax, which you are not entitled to, we will try to recover what has been unfairly claimed. To prevent this, you must let us know as soon as your circumstances change.

## Ways to pay

 	<b>Credit or Debit card</b> To pay by direct debit or credit card visit our website ( <a href="http://www.camden.gov.uk/pay">www.camden.gov.uk/pay</a> ) and follow the instructions on the screen. Alternatively, you can telephone 020 7997 6104 and make a payment. Make sure that you have your card details and council tax account number to hand.		<b>In person</b> You can pay by visiting the Town Hall in Judd Street WC1 between 9am and 5pm, Monday to Friday. Please make sure that you take your payment book with you.		<b>By post</b> You should make your cheques and postal orders payable to "LB Camden, (CTax)". Please write your Council Tax account number on the back and send it with your payment slip at least three days before the payment is due. The address is: London Borough of Camden Chief Cashier Town Hall Judd Street London WC1H 9JE.
	<b>Paypoint</b> You can pay in cash at any shop where you see the Paypoint sign. There is no charge for using this service. Please make sure you take your payment book with you.		<b>Internet or Phone Banking</b> Please pay to Camden Council Tax, account number 61282663, sort code 08-90-33. You must quote your council tax account reference, which is shown on the reverse of this notice. This starts with a 7 or 8.		
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## Council Tax and Business Rates Division

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Central Minicom No. 020 7974 6866

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)



# Reminder

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Issue Date: 20/08/2013

Account Ref: 80323363

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 5  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £114.82.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £912.82 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

If you are having difficulty in paying, or have a query about the amount due please telephone or email us on the above contact details.

To avoid the worry of paying late why not pay by Direct Debit? You'll get a choice of paying on either the 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup> or the last day of the month and we can set up your Direct Debit over the telephone. Just call us on 020 7974 6470.

Please see over the page for details of how to pay.



## Notes to explain your reminder

We have sent you this reminder because you have not paid the instalments shown on your bill by the due date.

If you want to carry on paying by instalments, you must pay the amount shown over the page by the date shown, or you will lose the right to pay by instalments.

After another seven days, the full balance of your Council Tax will become due. A summons will be issued and you will have to pay costs. **Do not let this happen to you.** Please pay the amount shown over the page by the date shown and any future instalments by the due dates shown on your bill.

### Please read the notes below.

## You may be able to reduce your Council Tax.

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Other people may also get a discount or exemption, for example, students, student nurses and people who are severely mentally impaired. If you receive a discount and your circumstances change, you must notify us within 21 days. If you do not tell us about any changes, you may have to pay a penalty of £70

### People with disabilities

If you or any member of your household is disabled and part or

all of your home has been adapted, you can claim disability relief. If your claim is successful, we will reduce your bill by the equivalent of one band.

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This can help towards some of your Council Tax. Whether you receive help depends on the amount you have to pay, your personal circumstances, income and savings. You must make an application before any support can be given, which will only be from the date of your claim.

If you are of working age and your application is successful, you will still be required to pay something towards your council tax, even if you receive the maximum support available. To apply, ring our 24-hour helpline on 020 7974 5766 and select Housing Benefits.

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### Paypoint

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### At a Post Office

You should take your payment book with you. Cheques should be made payable to "Post Office Counters". There is a charge for using this service.



### In person

You can pay by visiting the Town Hall in Judd Street WC1 between 9am and 5pm, Monday to Friday. Please make sure that you take your payment book with you.



### Internet or Phone Banking

Please pay to Camden Council Tax, account number 61282663, sort code 08-90-33. You must quote your council tax account reference, which is shown on the reverse of this notice. This starts with a 7 or 8.



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EDM/CAM/CTPR/60488

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13

**Account Ref: 80366226**

Property Address:

FLAT 7  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Request Bill

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: A

	%age Change	
London Borough of Camden	0.0%	£680.99
Greater London Authority	-1.2%	£202.00
Annual Charge for Period	-0.3%	£882.99

**Council Tax for period 28/07/13 to 31/03/14**

**£597.53**

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£597.53**

Payments:

TOTAL DUE:

£12.83 CR

£584.70

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
01/09/2013	£87.53	01/02/2014	£85.00
01/10/2013	£85.00	01/03/2014	£85.00
01/11/2013	£85.00		
01/12/2013	£85.00		
01/01/2014	£85.00		

INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 08-90-33, ACCOUNT NUMBER 61282663, QUOTING YOUR REFERENCE 80366226

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 3662 2604

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

Please see over the page for details of how to pay.

CAM\_CTBL\_AB\_ONG\_2013\_V1



## You may be able to reduce your Council Tax Bill.

Please read these notes carefully because discounts and exemptions will only be awarded from the date you apply or within 21 days of your first bill.

### Council Tax valuation bands

Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation band	Range of values
A	Up to and including £40,000
B	£40,001 to £52,000
C	£52,001 to £68,000
D	£68,001 to £88,000
E	£88,001 to £120,000
F	£120,001 to £160,000
G	£160,001 to £320,000
H	More than £320,000

The band which applies to your home is shown over the page.

### Discounts

The basic council tax charge covers two adults aged 18 or over living in the property. The following discounts can be applied for;

- If you are the only person living in the property, a 25% discount
- If another person lives with you who is, for example, a student, a 25% discount. A full list of people who are disregarded can be found at [www.camden.gov.uk](http://www.camden.gov.uk)
- If nobody lives in your property and it is empty of furniture, a 100% discount may apply for the first month it is empty, before reverting to the full tax.
- If the property is empty of furniture and undergoing structural alterations or in need of repair, a 25% discount for one year.

The discounts above will normally only run from the date you apply. If you receive a discount and your circumstances change, you must tell us within 21 days, other wise you may have to pay a penalty of £70.00

### People with disabilities

If you or any member of your household is disabled and part or all of your home has been adapted because of this, you can claim disability relief. If your claim is successful, we will reduce your bill to one in the band below yours.

### Council Tax Premium

If nobody lives in your property and it has been empty of furniture for two years or longer, a premium of 50% council tax is payable in addition to the normal tax.

### Council Tax Reduction Scheme

Council Tax Support can help with all or some of your Council Tax. Whether you will get Council Tax Support depends on the amount of Council Tax you have to pay, your personal circumstances and your income and savings. You should apply straight away because we can only pay support from the date we receive your claim. You can get more information and a claim form by ringing our 24 hour helpline on 020 7974 5766.

### Exempt properties

Council Tax is not charged on certain properties These are known as 'exempt properties' and include the following

- student halls of residence and properties only lived in only by students;
- Ministry of Defence barracks and married quarters;
- Accommodation for visiting forces;
- properties lived in by foreign diplomats who would pay Council Tax;
- parts of properties lived in by the elderly or disabled relatives of those living in the rest of the property (eg. a granny flat).

For certain types of empty properties we do not charge Council Tax. These include the following.

- Properties which were lived in by people who are now in prison, in hospital or a home, or who are receiving or providing care elsewhere.
- Property owned or tenanted by someone who has died, where probate has not been granted or rent is still payable.
- Properties which nobody can live in by law.
- Properties which are kept empty for religious ministers.
- Properties which were lived in by students.
- Properties which have been repossessed.
- Properties left by someone who has become bankrupt.
- Empty caravan pitches or boat moorings.
- Empty parts of adjoining properties which cannot be let separately.
- Properties where all the residents are under

18 years old

- Properties where all the residents are severely mentally disabled.
- An exemption may be awarded where the occupier is forced to leave their main home in Camden due to serious damage caused by external environmental factors beyond their control; and where a statutory exemption does not otherwise apply. The exemption will stop after 12 months, or when the main home is reoccupied, whichever is the soonest.

### Specific Reductions

The Council has the power to reduce the amount due on an individual council tax bill under Section 13A of the Local Government Finance Act 1992, in certain exceptional circumstances.

### Complaints

If you have a complaint please contact us either in writing or by phone on 020 7974 5735.

If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

The Listing Officer for Camden  
Council Tax South  
Valuation Office Agency  
2nd Floor, 1 Francis Grove  
Wimbledon  
London, SW19 4DT  
Phone 03000 501 501

### Appeals

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

## Ways to pay

### Direct debit



Direct debit is the cheapest and easiest way to pay. If you would like to pay by direct debit, please phone 020 7974 6470 or fill in the form in the payment book. If your payments are already shown on the front of your bill, you do not need to do anything.

### Credit / Debit card



To pay by debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Or phone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.

### At a Post Office



You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill or payment slip to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.

### Paypoint



You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your payment book with you.

### Telephone or Online Banking



Please see the front of the bill for Council's bank account details.

### By post



You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order and send it with your payment slip at least three days before the payment is due.

The address is:  
London Borough of Camden  
Chief Cashier  
Town Hall  
Judd Street  
London WC1H 9JE.

### At a Bank

You should take your payment book to the bank with you. You may have to pay a fee if you pay at a bank which is not your own bank.

**If you do not pay the instalments when they are due you will lose your right to pay in instalments, and you will have to pay the full balance for the rest of the financial year. Don't let this happen to you - contact us straightaway if you cannot pay.**

We can provide information in Braille, in large print, on audio tape and in other languages. If you would like details, please call us on the number shown over the page. The information you supply for the purposes of Council Tax administration and enforcement may be used by us in connection with the provision of other Council services to you. The Data Protection Act gives you the right to see the personal information that the council holds about you. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and protection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.camden.gov.uk/privacy](http://www.camden.gov.uk/privacy). We are required under Part IIA of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise.



# COUNCIL TAX AND BUSINESS RATES SERVICE

Town Hall, Argyle Street, London WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

FD/CM/ACT/PR/0313

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13

**Account Ref: 80242483**

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Liability Change

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: B

%age Change

London Borough of Camden

0.0%

£794.48

Greater London Authority

-1.2%

£235.67

Annual Charge for Period

-0.3%

£1030.15

**Council Tax for period 12/04/13 to 16/06/13**

**£186.27**

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£186.27**

Payments:

TOTAL DUE:

£186.27 CR

£0.00

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
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INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 08-90-33, ACCOUNT NUMBER 61282663, QUOTING YOUR REFERENCE 80242483

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 2424 8305

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

Please see over the page for details of how to pay.

CAM\_CTBL\_AB\_ONG\_2013\_V1



## Council Tax and Business Rates Division

Town Hall, Argyle Street, London WC1H 8NH

Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No. 020 7974 6866

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)



# Reminder

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this.

Issue Date: 20/08/2013

Account Ref: 80242449

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 4  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £103.00.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £824.00 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

If you are having difficulty in paying, or have a query about the amount due please telephone or email us on the above contact details.

To avoid the worry of paying late why not pay by Direct Debit? You'll get a choice of paying on either the 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup> or the last day of the month and we can set up your Direct Debit over the telephone. Just call us on 020 7974 6470.

Please see over the page for details of how to pay.

## Council Tax and Business Rates Division

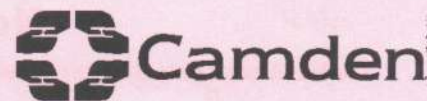
Town Hall, Argyle Street, London WC1H 8NH

Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No. 020 7974 6866

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)



# Reminder

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this.

Issue Date: 20/08/2013

Account Ref: 80323363

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

### COUNCIL TAX REMINDER

Property Address:  
FLAT 5  
9 LANGTRY ROAD

Our Records show that you are behind with your Council Tax instalments for the financial year 2013 and you owe £114.82.

This amount is now overdue and should reach us no later than 14 days from the date of this letter. It is important that you do not ignore this letter otherwise the next stage is to cancel the instalment arrangement and issue a summons. This could mean that you will have to pay the full Tax for the year of £912.82 plus costs of £95.00.

Please ensure that future payments reach us by the due dates to avoid losing the right to pay by instalments and the issue of a summons.

If you are having difficulty in paying, or have a query about the amount due please telephone or email us on the above contact details.

To avoid the worry of paying late why not pay by Direct Debit? You'll get a choice of paying on either the 7<sup>th</sup>, 15<sup>th</sup>, 21<sup>st</sup> or the last day of the month and we can set up your Direct Debit over the telephone. Just call us on 020 7974 6470.

Please see over the page for details of how to pay.



# COUNCIL TAX AND BUSINESS RATES SERVICE

Town Hall, Argyle Street, London WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

**Data Protection Act 1998:** We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

FDM/CAMCT/PR/0488

DENTON PROPERTIES LTD  
30 PRESTON HILL  
HARROW  
MIDDLESEX  
HA3 9SD

Date of Issue: 09/08/13  
**Account Ref: 80366226**

Property Address:  
FLAT 7  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: Request Bill

## COUNCIL TAX FOR FINANCIAL YEAR 2013/2014

Property Band: A

London Borough of Camden  
Greater London Authority  
Annual Charge for Period

%age Change

0.0%	£680.99
-1.2%	£202.00
-0.3%	£882.99

**Council Tax for period 28/07/13 to 31/03/14**

**£597.53**

0% Class B - Unoccpd & Furnished

£0.00

**Total charge for this period:**

**£597.53**

Payments:  
TOTAL DUE:

£12.83 CR  
**£584.70**

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
01/09/2013	£87.53	01/02/2014	£85.00
01/10/2013	£85.00	01/03/2014	£85.00
01/11/2013	£85.00		
01/12/2013	£85.00		
01/01/2014	£85.00		

INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 08-90-33, ACCOUNT NUMBER 61282663, QUOTING YOUR REFERENCE 80366226

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0080 3662 2604

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

Please see over the page for details of how to pay.

CAM\_CTBL\_AB\_ONG\_2013\_V1

# COUNCIL TAX AND BUSINESS RATES SERVICE

Camden Town Hall, Judd Street, London, WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

Data Protection Act 1998: We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

Date of Issue: 08/08/15

**Account Ref: 81418705**

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: New Liability

MILLWOOD CANE PROPERTIES  
30 PRESTON HILL  
HARROW  
HA3 9SB

## COUNCIL TAX FOR FINANCIAL YEAR 2015/2016

Property Band: B

London Borough of Camden  
Greater London Authority  
Annual Charge for Period

%age Change

2.0%

-1.3%

1.2%

£810.30

£229.44

£1039.74

**Council Tax for period 02/08/15 to 31/03/16**

**£690.32**

0% Class B - Unoccpd & Furnished

**£0.00**

**Total charge for this period:**

**£690.32**

**TOTAL DUE:**

**£690.32**

**This Bill is payable by instalments as follows:**

Date Due	Amount Due	Date Due	Amount Due
01/09/2015	£96.32	01/02/2016	£99.00
01/10/2015	£99.00	01/03/2016	£99.00
01/11/2015	£99.00		
01/12/2015	£99.00		
01/01/2016	£99.00		

INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 50-30-03, ACCOUNT NUMBER 24314463, QUOTING YOUR REFERENCE 81418705

POST OFFICE/PAYPOINT BARCODE



9826 0054 1800 0081 4187 0502

For more financial information about your council tax and how it is spent, please visit [www.camden.gov.uk](http://www.camden.gov.uk) You can request a hard copy of this information free of charge.

Please see over the page for details of how to pay.

EDM/CAM/CTP/Rec:126

CAM\_CTLB\_AB\_ONG\_V1



# You may be able to reduce your Council Tax Bill.

Please read these notes carefully because discounts and exemptions will only be awarded from the date you apply or within 21 days of your first bill.

## Council Tax valuation bands

Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation Range of values

band	Up to and including
A	£40,000
B	£40,001 to £52,000
C	£52,001 to £68,000
D	£68,001 to £88,000
E	£88,001 to £120,000
F	£120,001 to £160,000
G	£160,001 to £320,000
H	More than £320,000

The band which applies to your home is shown over the page.

## Discounts

The basic council tax charge covers two adults aged 18 or over living in the property. The following discounts can be applied for;

- If you are the only person living in the property, a 25% discount
- If another person lives with you who is, for example, a student, a 25% discount. A full list of people who are disregarded can be found at [www.camden.gov.uk](http://www.camden.gov.uk)
- If nobody lives in your property and it is empty of furniture, a 100% discount may apply for the first month it is empty, before reverting to the full tax.
- If the property is empty of furniture and undergoing structural alterations or in need of repair, a 25% discount for one year.
- Annexes which are used by the occupier of the main house as part of the main home, or annexes which are occupied by a relative of the person living in the main house will be entitled to a 50 percent reduction in the Council Tax payable on the annexe.

The discounts above will normally only run from the date you apply. If you receive a discount and your circumstances change, you must tell us within 21 days, other wise you may have to pay a penalty of £70.00

## People with disabilities

If you or any member of your household is disabled and part or all of your home has been adapted because of this, you can claim disability relief. If your claim is successful, we will reduce your bill to one in the band below yours.

## Council Tax Premium

If nobody lives in your property and it has been empty of furniture for two years or longer, a premium of 50% council tax is payable in addition to the normal tax.

## Council Tax Reduction Scheme

Council Tax Support can help with all or some of your Council Tax. Whether you will get Council Tax Support depends on the amount of Council Tax you have to pay, your personal circumstances and your income and savings. You should apply straight away because we can only pay support from the date we receive your claim. You can get more information by ringing our helpline on 020 7974 4444.

## Exempt properties

Council Tax is not charged on certain properties. These are known as 'exempt properties' and include the following

- student halls of residence and properties only lived in only by students;
- Ministry of Defence barracks and married quarters;
- Accommodation for visiting forces;
- properties lived in by foreign diplomats who would pay Council Tax;
- parts of properties lived in by the elderly or disabled relatives of those living in the rest of the property (eg. a granny flat);
- Foster carers and family and friends carers are entitled to an exemption. If you are registered with Camden this will show on your bill automatically.

For certain types of empty properties we do not charge Council Tax. These include the following.

- Properties which were lived in by people who are now in prison, in hospital or a home, or who are receiving or providing care elsewhere.
- Property owned or tenanted by someone who has died, where probate has not been granted or rent is still payable.
- Properties which nobody can live in by law.
- Properties which are kept empty for religious ministers.
- Properties which were lived in by students.
- Properties which have been repossessed.
- Properties left by someone who has become bankrupt.
- Empty caravan pitches or boat moorings.
- Empty parts of adjoining properties which cannot be let separately.
- Properties where all the residents are under 18 years old
- Properties where all the residents are severely mentally disabled.

- An exemption may be awarded where the occupier is forced to leave their main home in Camden due to serious damage caused by external environmental factors beyond their control; and where a statutory exemption does not otherwise apply. The exemption will stop after 12 months, or when the main home is reoccupied, whichever is the soonest.

## Specific Reductions

The Council has the power to reduce the amount due on an individual council tax bill under Section 13A of the Local Government Finance Act 1992, in certain exceptional circumstances.

## Complaints

If you have a complaint please contact us either by phone on 020 7974 4444 or write to the address shown overleaf. Please state clearly you are making a complaint and the reasons for doing so.

## Appeals

If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

The Listing Officer for Camden  
Council Tax South  
Valuation Office Agency  
2nd Floor, 1 Francis Grove  
Wimbledon  
London, SW19 4DT  
Phone 03000 501 501

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

## Ways to pay

Please note that payment books are no longer issued

### Direct debit

Direct debit is the cheapest and easiest way to pay. If you would like to pay by direct debit, please phone 020 7974 6470 or fill in the form in the payment book. If your payments are already shown on the front of your bill, you do not need to do anything.

### Credit / Debit card

To pay by debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Or phone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.

### At a Post Office

You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.

### Paypoint

You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your payment book with you.

### Telephone or Online Banking

Please see the front of the bill for Council's bank account details. ALWAYS QUOTE YOUR COUNCIL TAX REFERENCE NUMBER SHOWN ON THE FRONT OF THIS BILL.

### By post

You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order and send it with your payment slip at least three days before the payment is due. The address is:  
London Borough of Camden  
Chief Cashier  
Camden Town Hall  
Judd Street  
London WC1H 9JE.

You can now pay by 12 monthly instalments rather than 10. Please phone the number overleaf by 7<sup>th</sup> April 2015 if you wish to do so.

**If you do not pay the instalments when they are due you will lose your right to pay in instalments, and you will have to pay the full balance for the rest of the financial year. Don't let this happen to you - contact us straightaway if you cannot pay.**



We can provide information in Braille or large print. If you would like details, please call us on the number shown over the page. The information you supply for the purposes of Council Tax administration and enforcement may be used by us in connection with the provision of other Council services to you. The Data Protection Act gives you the right to see the personal information that the council holds about you. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and protection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.camden.gov.uk/privacy](http://www.camden.gov.uk/privacy). We are required under Part IIA of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise.

# COUNCIL TAX AND BUSINESS RATES SERVICE

Camden Town Hall, Judd Street, London, WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

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Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

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FD/16/CAM/CTP/7/Rec:128

MILLWOOD CANE PROPERTIES  
30 PRESTON HILL  
HARROW  
HA3 9SB

Date of Issue: 08/08/15

Account Ref: 81418705

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

Reason for Bill: New, Liability

## COUNCIL TAX FOR FINANCIAL YEAR 2015/2016

Property Band: B

London Borough of Camden  
Greater London Authority  
Annual Charge for Period

%age Change

2.0%	£810.30
-1.3%	£229.44
1.2%	£1039.74

Council Tax for period 02/08/15 to 31/03/16

£690.32

0% Class B - Unoccpd & Furnished

£0.00

Total charge for this period:

£690.32

TOTAL DUE:

£690.32

This Bill is payable by instalments as follows:

Date Due	Amount Due	Date Due	Amount Due
01/09/2015	£96.32	01/02/2016	£99.00
01/10/2015	£99.00	01/03/2016	£99.00
01/11/2015	£99.00		
01/12/2015	£99.00		
01/01/2016	£99.00		

INTERNET OR PHONE BANKING: PLEASE PAY TO CAMDEN COUNCIL TAX, SORT CODE 50-30-03, ACCOUNT NUMBER 24314463, QUOTING YOUR REFERENCE 81418705

POST OFFICE/PAYPOINT BARCODE



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9826 0054 1800 0081 4187 0502

Please see over the page for details of how to pay.

CAM\_CTBL\_AB\_DNG\_V1



# You may be able to reduce your Council Tax Bill.

Please read these notes carefully because discounts and exemptions will only be awarded from the date you apply or within 21 days of your first bill.

## Council Tax valuation bands

Council Tax is charged on most properties. Each property belongs in one of eight bands depending on its value on 1 April 1991.

Valuation band	Range of values
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If you have made a change to your property, or you are a new taxpayer and you think that your property should be placed in a higher or lower band, you should write to:

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Council Tax South  
Valuation Office Agency  
2nd Floor, 1 Francis Grove  
Wimbledon  
London, SW19 4DT  
Phone 03000 501 501

If you appeal you must still pay this bill. The band your property is in is based on the value of your home on 1 April 1991. Any changes in value since then are not taken into account.

You may also appeal if you think that you should not be paying Council Tax. For example, because you do not own or live in the property, or because your property is exempt, or because you think the way we have worked out the bill is not correct. If you want to appeal for these or similar reasons, you must first write to us so that we can reconsider the case.

## Ways to pay

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### Direct debit



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### Paypoint



You can pay in cash at any shop where you see the Paypoint sign. There is no charge for this service. Please make sure you take your payment book with you.

You can now pay by 12 monthly instalments rather than 10. Please phone the number overleaf by 7<sup>th</sup> April 2015 if you wish to do so.

If you do not pay the instalments when they are due you will lose your right to pay in instalments, and you will have to pay the full balance for the rest of the financial year. Don't let this happen to you - contact us straightaway if you cannot pay.

### Credit / Debit card



To pay by debit or credit card visit our website ([www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)) and follow the instructions on the screen. Or phone the 24hr payment line on 020 7974 6104. Make sure you have your card and Council Tax account number handy.

### Telephone or Online Banking



Please see the front of the bill for Council's bank account details. ALWAYS QUOTE YOUR COUNCIL TAX REFERENCE NUMBER SHOWN ON THE FRONT OF THIS BILL.

### By post



You should make your cheques and postal orders payable to 'LB Camden (CTax)'. Please write your Council Tax account number on the back of your cheque or postal order and send it with your payment slip at least three days before the payment is due.

The address is:  
London Borough of Camden  
Chief Cashier  
Camden Town Hall  
Judd Street  
London WC1H 9JE.



### At a Post Office

You can pay by cash, cheque or debit card at any Post Office. In order to make a payment, take this bill to any post office. Please ensure you keep your receipt as proof of payment. You need to allow at least 3 working days for the payment to reach your account. When paying in person, cheques should be made payable to "Post Office Counters Ltd". There is no charge for this service.

We can provide information in Braille or large print. If you would like details, please call us on the number shown over the page. The information you supply for the purposes of Council Tax administration and enforcement may be used by us in connection with the provision of other Council services to you. The Data Protection Act gives you the right to see the personal information that the council holds about you. This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided for the prevention and protection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see [www.camden.gov.uk/privacy](http://www.camden.gov.uk/privacy). We are required under Part IIA of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise.



## Council Tax Enquiry Form

MILLWOOD CANE PROPERTIES  
30 PRESTON HILL  
HARROW  
HA3 9SB

Issue Date: 07/08/2015  
Account Ref Number: 81418705  
Property Ref Number: 5104483  
Re: FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

**PLEASE FULLY COMPLETE AND RETURN WITHIN 3 WEEKS. IF YOU DON'T YOU COULD BE FINED £70.**

Information you supply is used to decide which adult(s) should pay the Council Tax bill. Request made under the provisions of Regulations 3 and 12 of the Council Tax (Administration and Enforcement) Regulations 1992.

### Occupier Details:

If you are the tenant(s), date tenancy started:  
(List tenant details overleaf).

Contact Details:

Tel:

Email:

Correspondence address, if different to above:

Previous Address, if you lived in Camden:

Previous Council Tax Account Number:

### Owner/Landlord Details:

Name and Correspondence address:

Contact Details:

Tel:

Email:

If you are the owner, date you took possession:

Date you moved in (if applicable):

### Managing Agent Details:

Name and Correspondence address:

Contact Details:

Tel:

Email:



The information you provide in this part of the form will be used to decide whether you are entitled to a discount/exemption. **Please note that discounts for single adult occupiers or discounts/exemptions for empty properties will only be granted from the date of application.**

<b>Unoccupied Properties – Is the property</b>	
Furnished?	YES/NO
*Unfurnished?	YES/NO
*Uninhabitable (in need of or undergoing major repair/alteration)	YES/NO
<b>*A Council Tax Inspector will visit the property to verify its status.</b>	

<b>Occupied Properties – Please list ALL residents over 17 years old</b>	
Including you, how many people age 17 or over live in the property?	<input style="width: 30px; height: 20px;" type="text"/>
How many of you are FULL TIME STUDENTS?	<input style="width: 30px; height: 20px;" type="text"/>

Name	Birthday If 17 years of age	Date Moved In	STATUS Enter Number from list below	What is your status? eg Owner, Tenant or Other (specify Spouse/Partner, Son, Daughter etc)

**Number Status**

- 1442. Sole Adult Occupier of the Property (25% Discount Entitlement)
- 1443. Full Time Student: A CURRENT CERTIFICATE OF FULL TIME ATTENDANCE MUST BE ATTACHED FOR EACH RESIDENT WHO IS A FULL TIME STUDENT. Certificates of enrolment or student cards are not valid for Council Tax purposes.
- 1444. Carer
- 1445. Disabled and property structurally adapted or wheelchair used indoors
- 1446. Living in a care home
- 1447. Long stay hospital patient - please provide/give details
- 1448. Apprentice
- 1449. Foreign Language Assistant
- 1450. Member of Visiting Forces
- 1451. In detention (except for non payment of council tax)
- 1452. Severely Mentally Impaired

Full details can be downloaded from Camden's website: [www.camden.gov.uk](http://www.camden.gov.uk). You can get an application form by: telephoning 020 7974 6470, sending an email to [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk) or by writing to the address overleaf with the full details of your case.

<b>DECLARATION:</b> The information given on this form is correct.	
I am aware that a penalty of £70 may be imposed under the following circumstances:-	
1. If I fail to return this form or knowingly supply incorrect information. Reg.3 LGFA 1992 (SI 1992/613)	
2. If I fail to notify the Council Tax Division immediately if there is a change to the number and/status of the residents in this property.	
Signed: _____	Date: _____
<b>PRINT NAME:</b> _____	

**DATA PROTECTION DISCLOSURE STATEMENT: Information supplied to us may be disclosed to other Council Departments or to other Local or Central agencies where allowed or required by Law.**

# COUNCIL TAX AND BUSINESS RATES SERVICE

Camden Town Hall, Judd Street, London, WC1H 8NH



Telephone: 020 7974 6470 - Lines open 8am to 5pm, Monday to Friday

Fax: 020 7974 6450

Central Minicom No.: 020 7974 6866

24 hour telephone payment line: 020 7974 6104

Email: [revenues@camden.gov.uk](mailto:revenues@camden.gov.uk)

Pay online at [www.camden.gov.uk/pay](http://www.camden.gov.uk/pay)

Data Protection Act 1998: We may share the information you give us with other council departments and other local or central agencies if the law allows this. Please see the foot of the back page for more details.

Date of Issue: 04/09/15

**Account Ref: 81418705**

Property Address:

FLAT 3  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

MILLWOOD CANE PROPERTIES  
30 PRESTON HILL  
HARROW  
HA3 9SB

Reason for Bill: Request Bill

## COUNCIL TAX FOR FINANCIAL YEAR 2015/2016

Property Band: B

	%age Change	
London Borough of Camden	2.0%	£810.30
Greater London Authority	-1.3%	£229.44
Annual Charge for Period	1.2%	£1039.74

<b>Council Tax for period 02/08/15 to 23/08/15</b>	<b>£62.50</b>
0% Class B - Unoccpd & Furnished	£0.00
<b>Total charge for this period:</b>	<b>£62.50</b>

TOTAL DUE: £62.50

This Bill is payable by instalments as follows:

Date Due	Amount Due	Date Due	Amount Due
17/09/2015	£62.50		

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EDM/CAMC/TIP/Ref:172

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CAM\_CTBL\_AB\_LONG\_V1

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