

MISS M KALONJI  
FLAT 5  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

HB/CTB Reference: 334620

Rent Reference:  
Ctax Account No:

Date: 24/10/2013  
Direct Line: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MISS KALONJI

**Award of Benefit**

**Notification of Housing Benefit**

Thank you for your claim for housing benefit. I have decided that your benefit is as follows:

**Housing benefit**

£255.00 per week from 09/10/2013 to 20/10/2013

£255.00 per week from 21/10/2013

**How you will be paid**

**Housing benefit** will be paid by fortnightly in arrears into your bank account. Your benefit payment of £1,202.14 for 09/10/2013 to 10/11/2013 will be paid on 10/11/2013. £510.00 will then be paid every fortnight.

**Details of the information you have given me and how your benefit has been worked out are shown on the following pages. Details are also given of what you should do if you disagree with my decision.**

You should read this letter very carefully. It is especially important that you check through the pages marked "please read this page carefully". If you think there is anything wrong, you must tell me immediately in writing.

**Further information**

If you would like more information, or a more detailed explanation of how this decision was made, please telephone 020 7974 5950 or write to the address at the top of this letter.

Please either contact us or one of the advice agencies listed below for advice about your claim

Citizens Advice Bureaux

200 Kilburn High Road NW6 4HD, Tel: 0300 3300646

242 Kentish Town Road NW5 2AB, Tel: 0300 3300646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 3300646



0207 97458801

**HOUSING BENEFIT COMMUNICATION LOG**

**TENANT:** Miss M. Kalonji

**ID NO:** ~~10002769~~ 334620

**ADDRESS:**

DATE	TIME	CONVERSATION/OUTCOME	SIGNED
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Claim closed → change in Circumstances  
waiting for Information - but not provided  
by her.

7 November 2014

**Millwood Kane Ltd**

30 Preston Hill

Kenton, Harrow

Middlesex,

HA3 9SD

Tel: 0203 086 9282 · Fax: 0203 006 8975



**Management : Letting : Consulting**

Landlords name: **Denton Properties Limited C/O Millwood Kane Limited**

**RENT STATEMENT**

Tenant ID	57	
Tenant Name	<b>Ms Marianne Kalonji</b>	
Property address	Flat 5, 9 Langtry Road, London, NW8 0AJ	
Last tenancy start date	09 April 2014	Last tenancy end date: 08 October 2014
Payment frequency	per WEEK in advance.	
Rent:	£255.50	Deposit: N/A
Rent in advance:	N/A	Claim Reference: 334620

**RENT DUE**

**RENT PAID**

DUE DATE	AMOUNT DUE	DATE OF PAYMENT	PAID
09 October 2013	£255.00	10 October 2013	£510.00
16 October 2013	£255.00		
23 October 2013	£255.00	<b>Missed payment</b>	<b>£0.00</b>
30 October 2013	£255.00		
06 November 2013	£255.00	<b>Missed payment</b>	<b>£0.00</b>
13 November 2013	£255.00	11 November 2013	£510.00
20 November 2013	£255.00		
27 November 2013	£255.00	25 November 2013	£510.00
04 December 2013	£255.00		
11 December 2013	£255.00	09 December 2013	£510.00
18 December 2013	£255.00		
25 December 2013	£255.00	23 December 2013	£510.00
01 January 2014	£255.00		
08 January 2014	£255.00	06 January 2014	£510.00
15 January 2014	£255.00		
22 January 2014	£255.00	20 January 2014	£510.00
29 January 2014	£255.00		
05 February 2014	£255.00	03 February 2014	£510.00
12 February 2014	£255.00		
19 February 2014	£255.00	17 February 2014	£510.00
26 February 2014	£255.00		
05 March 2014	£255.00	03 March 2014	£510.00
12 March 2014	£255.00		
19 March 2014	£255.00	17 March 2014	£510.00
26 March 2014	£255.00		
02 April 2014	£255.00	31 March 2014	£255.00
		03 April 2014	£255.00
07 April 2014	£255.00	07 April 2014	£510.00
<b>09 April 2014</b>	<b>NEW AGREEMENT</b>	<b>09 April 2014</b>	<b>NEW AGREEMENT</b>
14 April 2014	£255.50		
21 April 2014	£255.50	22 April 2014	£510.00
28 April 2014	£255.50		
05 May 2014	£255.50	06 May 2014	£510.00
12 May 2014	£255.50		
19 May 2014	£255.50	19 May 2014	£488.10
26 May 2014	£255.50		
02 June 2014	£255.50	02 June 2014	£488.10
09 June 2014	£255.50		
16 June 2014	£255.50	16 June 2014	£488.10
23 June 2014	£255.50		
30 June 2014	£255.50	30 June 2014	£488.10
07 July 2014	£255.50		
14 July 2014	£255.50	14 July 2014	£488.10



Our opening hours are:  
9am to 5pm Monday to Friday



Benefits Service  
Town Hall  
Argyle Street  
London WC1H 8NJ  
e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
[www.camden.gov.uk](http://www.camden.gov.uk)

MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 29/01/2015  
Direct Line: 020 7974  
Textphone: 020 7974  
Fax: 020 7974

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

### **Notification of Suspension of Benefit**

You have been receiving payments of housing benefit for your tenant, MISS M KALONJI. I have suspended their claim from 12/01/2015. This means that no payment will be made to you for any period after that date.

If you require more information, please contact your tenant. I will write to you again when I have made a final decision.

### **Further Information**

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim

Citizens Advice Bureaux

141a Robert Street NW1 3QT, Tel: 0300 330 0646

242 Kentish Town Road NW5 2AB, Tel: 0300 330 0646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 330 0646

Housing Options and Advice Service (drop in service)

5 Pancras Square, N1C 4AG, Tel: 020 7974 5801, Fax: 020 7974 8861

### **Changes in your tenant's circumstances**

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

Private Claims Team  
Benefits Service

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e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
[www.camden.gov.uk](http://www.camden.gov.uk)

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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 29/01/2015  
Direct Line: 020 7974  
Textphone: 020 7974  
Fax: 020 7974

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

Change of payee

From 15/12/2014, payments will be made direct to you for the above named person.

### **How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

Your tenants benefit payment of £2,044.00 for 15/12/2014 to 08/02/2015 will be paid on 08/02/2015. £1,022.00 will then be paid every 4 weeks.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants. If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

### **Further Information**

If you would like more information, or a more detailed explanation of how this decision was made, please phone 020 7974 5950 or write to the address at the top of this letter.

### **If you disagree**

If you disagree with this decision you can:

- Write to the benefits section and ask for a detailed statement as to how we arrived at the decision shown in this letter.
- Write to the benefits section within one month of the date of this letter and ask us to reconsider our decision. We will look at your claim again and write to you.
- Write to the benefits section within one month of the date of this letter making a formal

Our opening hours are:  
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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 29/01/2015  
Direct Line: 020 7974  
Textphone: 020 7974  
Fax: 020 7974

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

### **Award of Benefit**

### **Housing Benefit Notification**

The above named tenant has been awarded housing benefit which I will pay to you direct. However, if your tenant is overpaid benefit, you may have to pay some money back to the Council.

Your tenant is entitled to weekly benefit as follows:

£255.50 per week from 15/12/2014

### **How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

Your tenants benefit payment of £2,044.00 for 15/12/2014 to 08/02/2015 will be paid on 08/02/2015. £1,022.00 will then be paid every 4 weeks.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants. If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim

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141a Robert Street NW1 3QT, Tel: 0300 330 0646

242 Kentish Town Road NW5 2AB, Tel: 0300 330 0646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 330 0646

Housing Options and Advice Service (drop in service)

5 Pancras Square, N1C 4AG, Tel: 020 7974 5801, Fax: 020 7974 8861

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9am to 5pm Monday to Friday



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[www.camden.gov.uk](http://www.camden.gov.uk)

MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Schedule Date:	23/03/2015
Payment Produced:	23/03/15
Payee Reference:	1253873
Batch Number:	17357
Cheque Number:	BT0001

Dear MILLWOOD KANE LIMITED

£2,012.08 has been credited to your bank account. Details are on the following pages.

**Changes in your tenant's circumstances**

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

Benefits Service



Claim  
334620 MISS M KALONJI FLAT 5, 9 LANGTRY ROAD, NW8 0AJ

Rent Ref

Payment Period  
12/01/2015 to 08/03/2015

Payment	Adj	Total
2,012.08	0.00	2,012.08
Claim Total		2,012.08
Total Payment:		£2,012.08

Our opening hours are:  
9am to 5pm Monday to Friday



Benefits Service  
Town Hall  
Judd Street  
London WC1H 8NJ  
e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
[www.camden.gov.uk](http://www.camden.gov.uk)

MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 31/03/2015  
Direct Line: 020 7974  
Textphone: 020 7974  
Fax: 020 7974

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

**Change of Benefit**

**Housing Benefit Notification**

I have changed your above named tenant's housing benefit.  
Your tenant is now entitled to housing benefit as follows:

£255.50 per week from 12/01/2015 to 18/01/2015

£255.50 per week from 19/01/2015 to 22/02/2015

£239.54 per week from 23/02/2015 to 01/03/2015

£239.54 per week from 02/03/2015 to 15/03/2015

£255.50 per week from 16/03/2015 to 05/04/2015

£255.50 per week from 06/04/2015

**How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

Your tenants benefit payment of £3,018.12 for 12/01/2015 to 05/04/2015 will be paid on 05/04/2015. £1,022.00 will then be paid every 4 weeks.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants. If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 22/07/2015  
Direct Line: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

**Change of Benefit**

**Housing Benefit Notification**

I have changed your above named tenant's housing benefit.  
Your tenant is now entitled to housing benefit as follows:

£222.11 per week from 15/06/2015 to 05/07/2015

£222.35 per week from 06/07/2015 to 13/03/2016

£225.03 per week from 14/03/2016

**How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

Your tenant's benefit payment of £835.00 will be paid on 23/08/2015. This is £889.40 for 27/07/2015 to 23/08/2015 less £54.40 which will be used to reduce your overpayment.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants.

If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim  
Citizens Advice Bureaux

141a Robert Street NW1 3QT, Tel: 0300 330 0646

2 Prince of Wales Road NW5 3LQ, Tel: 0300 330 0646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 330 0646

Housing Options and Advice Service (drop in service)

5 Pancras Square, N1C 4AG, Tel: 020 7974 5801, Fax: 020 7974 8861

**Further Information**

If you would like more information, or a more detailed explanation of how this decision was made, please

phone 020 7974 5950 or write to the address at the top of this letter.

### **If you disagree**

If you disagree with this decision you can:

- Write to the benefits section and ask for a detailed statement as to how we arrived at the decision shown in this letter.
- Write to the benefits section within one month of the date of this letter and ask us to reconsider our decision. We will look at your claim again and write to you.
- Write to the benefits section within one month of the date of this letter making a formal appeal. We will review our decision. If we cannot change the decision in your favour, your appeal will be passed directly to the independent Appeals Service.

Asking for a statement or for us to reconsider our decision does not take away your right to submit a formal appeal.

For more information about your choices please contact the benefits section on 020 7974 5950.

Please note that if the landlord is not an individual, for example a company or agent, the person who signs the request must be properly authorised to act on the landlord's behalf.

### **Changes in your tenant's circumstances**

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

Private Claims Team  
Benefits Service



Our opening hours are:  
9am to 5pm Monday to Friday



Benefits Service  
Town Hall  
Judd Street  
London WC1H 8NJ  
e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 22/07/2015  
Direct Line: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

**Overpayment of Housing Benefit**

**Overpayment of Housing Benefit**

You have been receiving payments of housing benefit for MISS M KALONJI.

Because there has been a change in your tenant's circumstances, more benefit was paid than they were entitled to. Details of how the overpayment has been worked out are given below.

Period of the overpayment	No of weeks	Weekly housing benefit		Overpayment amount	
		Previous	Revised	Weekly	Period total
15/06/2015 to 05/07/2015	3 weeks	£255.50	£222.11	£33.39	£100.17
06/07/2015 to 26/07/2015	3 weeks	£255.50	£222.35	£33.15	£99.45
Total overpayment		£199.62			
Amount outstanding		£199.62			

I have decided that I must ask you to pay back the overpayment from 15/06/2015 to 19/07/2015.

The overpayment from 20/07/2015 to 26/07/2015 is recoverable because although payments continued to be made after I was notified of the change, you would have known that too much benefit was being paid.

I told you about another overpayment some time ago. £1,101.15 is still outstanding and will be recovered as previously advised.

This overpayment will be recovered from ongoing benefit as follows:

Payments will be reduced by £13.60 per week from 27/07/2015, until the overpayment has been cleared.

If this arrangement causes difficulty, please phone the Credit Control team on 020 7974 6959.

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim  
Citizens Advice Bureaux

141a Robert Street NW1 3QT, Tel: 0300 330 0646

2 Prince of Wales Road NW5 3LQ, Tel: 0300 330 0646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 330 0646

Housing Options and Advice Service (drop in service)

5 Pancras Square, N1C 4AG, Tel: 020 7974 5801, Fax: 020 7974 8861

#### Further Information

If you would like more information, or a more detailed explanation of how this decision was made, please phone 020 7974 5950 or write to the address at the top of this letter.

If you disagree with the amount of the overpayment or whether it should be recovered from you, you can:

- Write to the benefits section and ask for a detailed statement as to how we arrived at the decision shown in this letter.

- Write to the benefits section within one month of the date of this letter and ask us to reconsider our decision. We will consider your comments and write to you.

- Write to the benefits section within one month of the date of this letter making a formal appeal. We will review our decision. If we cannot change the decision in your favour, your appeal will be passed directly to the independent HM Courts and Tribunals Service.

Asking for a statement or for us to reconsider our decision does not take away your right to submit a formal appeal.

For more information about your choices please contact the benefits section on 020 7974 5950.

Please note that if the landlord is not an individual, for example a company or agent, the person who signs the request must be properly authorised to act on the landlord's behalf.

#### Changes in your tenant's circumstances

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Please note that repayments of overpaid benefit will be accepted 'without prejudice' to any further action, including criminal proceedings that may be taken in your case.

Your sincerely

Private Claims Team  
Benefits Service

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9am to 5pm Monday to Friday



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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 22/07/2015  
Direct Line: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

### **Change of Benefit**

### **Housing Benefit Notification**

I have changed your above named tenant's housing benefit.  
Your tenant is now entitled to housing benefit as follows:

£222.11 per week from 15/06/2015 to 05/07/2015

£222.35 per week from 06/07/2015 to 13/03/2016

£225.03 per week from 14/03/2016

### **How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

Your tenant's benefit payment of £835.00 will be paid on 23/08/2015. This is £889.40 for 27/07/2015 to 23/08/2015 less £54.40 which will be used to reduce your overpayment.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants.

If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim

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Asking for a statement or for us to reconsider our decision does not take away your right to submit a formal appeal.

For more information about your choices please contact the benefits section on 020 7974 5950.

Please note that if the landlord is not an individual, for example a company or agent, the person who signs the request must be properly authorised to act on the landlord's behalf.

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If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

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9am to 5pm Monday to Friday



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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 28/03/2016  
Telephone: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

### **Housing Benefit Notification**

I have worked out your above named tenant's housing benefit again from 04/04/2016 to take account of new year benefit levels.

Your tenant is now entitled to housing benefit as follows:

£224.99 per week from 04/04/2016

### **How You Will Be Paid**

Benefit will be paid by 4 weekly in arrears into your bank account.

The government's housing benefit rules allow the Council to claim back overpaid housing benefit from the person it was paid to. Also, if you have been overpaid benefit for one of your tenant's, I can make deductions from any housing benefit that I pay to you for any of your other tenants.

If I decide to do this, I will tell you about it on your schedule of payments. The law says that you cannot treat any deductions made from the housing benefit of any of your other tenants as rent arrears.

Please either contact us or one of the advice agencies listed below for advice about your tenant's claim  
Citizens Advice Bureaux

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2 Prince of Wales Road NW5 3LQ, Tel: 0300 330 0646

3rd Floor Holborn Library, 32/38 Theobalds Road WC1X 9PA, Tel: 0300 330 0646

Housing Options and Advice Service (drop in service)

5 Pancras Square, N1C 4AG, Tel: 020 7974 5801, Fax: 020 7974 8861

### **Further Information**

If you would like more information, or a more detailed explanation of how this decision was made, please phone 020 7974 5950 or write to the address at the top of this letter.

### **If you disagree**

If you disagree with this decision you can:

- Write to the benefits section and ask for a detailed statement as to how we arrived at the decision shown in this letter.

Write to the benefits section within one month of the date of this letter and ask us to reconsider our decision. We will look at your claim again and write to you.

Write to the benefits section within one month of the date of this letter making a formal appeal. We will review our decision. If we cannot change the decision in your favour, your appeal will be passed directly to the independent Appeals Service.

Asking for a statement or for us to reconsider our decision does not take away your right to submit a formal appeal.

For more information about your choices please contact the benefits section on 020 7974 5950.

Please note that if the landlord is not an individual, for example a company or agent, the person who signs the request must be properly authorised to act on the landlord's behalf.

### **Changes in your tenant's circumstances**

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

Private Claims Team  
Benefits Service

Our opening hours are:  
9am to 5pm Monday to Friday



Benefits Service  
Town Hall  
Judd Street  
London WC1H 8NJ  
e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
[www.camden.gov.uk](http://www.camden.gov.uk)

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MILLWOOD KANE LIMITED  
30 PRESTON HILL  
KENTON  
HARROW  
HA3 9SD

Claim Reference: 334620

Date: 08/04/2016  
Telephone: 020 7974 5950  
Textphone: 020 7974 6866  
Fax: 020 7974 5817

Dear MILLWOOD KANE LIMITED

Re: MISS M KALONJI FLAT 5 9 LANGTRY ROAD LONDON NW8 0AJ

**Cancellation of Housing Benefit**

The claim for your tenant, MISS M KALONJI, has been cancelled from 04/04/2016. No payments will be made after that date.

If, as a result of this change, your tenant has been overpaid benefit, I will write to you again to notify you of any recovery action that may be taken.

**Changes in your tenant's circumstances**

You should read this letter carefully and let me know if there is anything wrong.

You must tell me immediately if your tenant moves out. Failure to do so is an offence and you may be responsible for repayment of any overpayment.

If you become aware of any change to your tenant's circumstances that you think may affect their benefit, you must let me know immediately.

Your sincerely

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Benefits Service  
Town Hall  
Judd Street  
London WC1H 8NJ  
e-mail: [benefits@camden.gov.uk](mailto:benefits@camden.gov.uk)  
[www.camden.gov.uk](http://www.camden.gov.uk)

MRS D L VILLAVERDE  
FLAT 5  
9 LANGTRY ROAD  
LONDON  
NW8 0AJ

HB/CTB Reference: 364338

Rent Reference:  
Ctax Account No: 84339659

Date: 15/07/2021  
Direct Line: 020 7974 5950  
Textphone: 020 7974 6866

Dear MRS VILLAVERDE

**Award of Benefit**

**Notification of Housing Benefit and Council Tax Support**

Thank you for your claim for Housing Benefit and Council Tax Support. I have decided that your benefit is as follows:

**Housing Benefit**  
£295.00 per week from 28/06/2021

**Council Tax Support**  
£21.98 per week from 28/06/2021

**How you will be paid**

**Housing Benefit** will be paid by fortnightly in arrears into your bank account. Your benefit payment of £1,475.00 for 28/06/2021 to 01/08/2021 will be paid on 01/08/2021. £590.00 will then be paid every fortnight.

**Council Tax Support** of £869.94 has been paid to your Council Tax account. The total amount of Council Tax Support for 2021/22 is £869.94.

You will soon receive a revised bill that will tell you how much Council Tax you will now have to pay.

**Details of the information you have given me and how your benefit has been worked out are shown on the following pages.**

You should read this letter very carefully. If you think there is anything wrong, you must tell me immediately in writing. **Please note that it is your responsibility to promptly inform the Benefits Service of any changes in your circumstances or changes in the circumstances of people living with you.** In some instances, the reporting of changes can increase the amount of Housing Benefit and/or Council Tax Support to which you are entitled. If you do not report changes, you will be leaving yourself open to a future decrease in Housing Benefit and/or Council Tax Support, being asked to repay overpaid Housing Benefit and, possibly, prosecution.

**Further Information**

If you would like more information, or a more detailed explanation of how this decision was made, please telephone 020 7974 4444 (option 3) or write to the address at the top of this letter. Please either contact us or one of the advice agencies listed below for advice about your claim  
Citizens Advice Bureaux Tel: 0300 330 1157

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**How your weekly benefit is worked out**

To work out your 'total weekly benefit' I also have to compare 'your total weekly income' to 'your applicable amount'. Your 'total weekly income' is the amount used for benefit purposes after adjustments and disregards (see the following tables). Your 'applicable amount' is made up of allowances and premiums set by the Government for housing benefit and by the pension age scheme for Council Tax Support, which relates to your personal circumstances.

As your total weekly income of £0.00 is the same or less than your applicable amount of £191.15, I can pay you your maximum Housing Benefit of £295.00 each week and your maximum Council Tax Support of £21.98 each week.

**You may be entitled to Pension Credit. Contact the Pension Service on 0800 991234 for more information.**

This table below shows your Housing Benefit and Council Tax Support. Using the letters A to E on the left as a guide, please see the back of this page for more information on how I have worked this out.

	<b>Rent from 28/06/2021</b>		<b>Rent</b>		<b>Council Tax</b>
	<b>Council Tax from 28/06/2021</b>				
	Weekly liability for this period		£295.00		£21.98
	<b>Less</b> ineligible services	-	£0.00		
<b>A</b>	Eligible for benefit	=	£295.00	=	£21.98
<b>B</b>	<b>Less</b> non-dependant deductions		£0.00		£0.00
	<b>Maximum benefit</b>	=	£295.00	=	£21.98
<b>C</b>	Gross weekly income		£0.00		£0.00
<b>D</b>	<b>Less</b> disregarded income	-	£0.00	-	£0.00
	Total weekly income used	=	£0.00	=	£0.00
<b>E</b>	Total applicable amount		£191.15		£191.15
	Excess income (see above)		£0.00		£0.00
	65 percent of excess income for rent, 20 percent of excess income for council tax (see above)		£0.00		£0.00
	<b>YOUR WEEKLY BENEFIT (maximum benefit - excess percent)</b>	=	<b>£295.00</b>	=	<b>£21.98</b>