

## **Job Profile: Noise and Environmental Health Officer /Pollution Officer**

**Job Title:** Noise and Pollution Environmental Health Officer/Pollution Officer

**Job Grade:** Level 4, Zone 1

**Salary Range:** £40,652 - £46,779 per annum

### **About Camden**

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all. The Noise and Pollution team plays a key role in the prevention and regulation of pollution associated with noise and nuisance, contaminated land, construction and development, licensed premises

### **About the role**

The noise and pollution team focus is to protect citizens from the negative impacts of noise and pollution to enable them to live and work in a properly regulated, safe, pleasant, and peaceful environment.

Operating with Camden's daytime noise and pollution team this role incorporates the wide-ranging regulation relating to noise, nuisance and pollution including but not limited to construction/licensed premises/people noise/planning applications/environmental pollution and contaminated land.

You will take a lead role and personal responsibility for the investigation and resolution of complaints and service requests in relation to pollution. This will require routine and unplanned site visits and inspections to ensure compliance with relevant legislation. You will investigate, negotiate, and mediate between parties and where necessary use the full range of legal enforcement powers including making cases and presenting evidence in court and at licensing and planning committees to deliver positive outcomes.

The role includes a substantial amount of resolution, preventative and advisory work including formal response to enquiries, planning and licence applications, enquiries in relation to contaminated land, response to member enquiries and Freedom of Information requests.

The role is based in an enabled and empowered team-focused service where all officers are expected to work flexibly to meet evolving services demands. You will work as one team to assist in the development of a culture where knowledge and experience is shared, and responsibility for making decisions on complex issues is shared where appropriate. This will include deputising providing cover for managers in the services as appropriate.

### **About you**

**The successful candidate will demonstrate the following:**

- BSc/MSc (or equivalent) in Environmental Health with a certificate of registration issued by the Environmental Health Registration Board to practice as an Environmental Health Officer/Practitioner or equivalent recognised qualifications to meet the competency requirements for an authorised officer with recent experience of carrying out inspections, investigations and enforcement relevant to the role requirements.
- Detailed knowledge of the wide-ranging legislative framework, guidance and codes relevant to the team and experience in its application to casework to identify and secure innovative interventions in the investigation and successful resolution of complaints and other enquiries.
- Excellent written and verbal communication skills including reports, legal specifications and other documentation relevant to legislation
- Report on, identify and recommend enforcement action where necessary for failure to comply with requirements of legislation and statutory notices. Including use of the regulators code and relevant legal and local policies required in enforcement decisions.
- Attend court, gather, prepare and give admissible evidence as required including holding interviews under the Police and Criminal Evidence Act
- Have good observational and investigation skills; and the ability to carry out inspections relevant to the work area, at times outside normal core working hours.
- An organised self management approach to own workload whilst dealing with conflicting priorities and to ensuring an outcome focussed customer service focused approach.
- Ability to work collaboratively with internal and external partners, to understand the complexities and interdependencies of the legislative frameworks to identify innovative and creative approaches to resolve complaints and deliver Camden objectives.
- Excellent customer care and communication skills in explaining complex and technical issues accurately, clearly and concisely both orally and in writing when dealing with all service users.
- Resilience and tenacity in the face of difficult cases and work effectively to resolve these.
- Experience in organising, coordinating and participating on projects as part of a team, leading to successful service outcomes
- Knowledge of and ability to manage sensitive intelligence and information securely.
- Proven ability to identify and implement service improvements in response to We Make Camden Priorities, relevant advice, guidance, policies and legislation
- Experience of effective use of relevant environmental health data and data management approaches and systems
- Understanding and awareness of politically sensitive issues.

#### **Work Environment:**

- The role will be based primarily in our offices at 5 Pancras Square where staff are expected to work alongside colleagues, with a significant amount of time on-site investigating complaints, carrying out programmed inspections, and attending internal and external meetings.
- The role will involve lone working in a diverse range of environments, some potentially hazardous or sensitive in nature such as residents homes, construction environments, working with vulnerable citizens.
- The post holder will be expected to work independently and with minimal supervision and will need to apply sound judgement and a commitment to delivering excellence and a high quality service to the community of Camden. However, guidance from senior officers may be required on occasion.

- The post holder will be expected to be responsible for and work with necessary technical equipment as necessary including noise monitoring equipment
- The post holder is required to work in a busy and demanding office environment with competing demands and priorities, working flexibly to meet individual and service objectives.
- The post holder may be required to work at weekends, early mornings or in the evenings particularly if the working model for the team includes out of hours arrangements.
- The post holder will work in an agile way in line with the Council's flexible and paperless work environment, prioritising their own work within the empowered and enabled team culture, recognising and utilising the expertise of others where appropriate.

### **People Management Responsibilities:**

There are no formal management responsibilities for this role. However, the post holder will be required to supervise/direct/support less experienced colleagues, students or those on work experience, including over-seeing delivery and giving feedback.

### **Relationships**

Reports to the Pollution Team Leader.

This post-holder will be expected to build and sustain effective partnership relationships with colleagues and a range of stakeholders (internal and external to the Council) acting as a point of expertise on complex matters, which support the delivery of outcomes and meet the services priorities. Key contacts are likely to include:

- Local and national businesses / business representatives
- Cabinet members and ward councillors
- Directorates and services across the Council, including Camden colleagues and team leaders in other teams
- Other local authorities, especially within London
- Government agencies including Environment Agency, Health and Safety Executive, UK Health Security Agency,
- Local community groups
- Police
- Courts

### **Over to you**

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

**Is this role Politically Restricted?**

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

**Diversity & Inclusion**

At Camden, we value and celebrate difference and encourage diversity in all respects. Our diverse workforce ensures we represent our communities to the best of our ability and enables us to make better decisions. Because of this, we particularly welcome applications from Black, Asian and other ethnic groups, those who identify as LGBT+, neurodiverse and disabled people. Click [Diversity and Inclusion](#) for more information on our commitment.

**Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

**Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG.

