

## Good Work Camden Manager Job Profile

**Job Title:** Good Work Camden Manager

**Job Grade:** Level 5, Zone 1

**Salary Range:** £49,930 - £57,543

### About Camden

'Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study and visit. Because, we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

We are looking for a Good Work Camden Manager to develop and drive forward the council's approach to employment and skills, to deliver the ambitions of We Make Camden. In this role you will take leadership in enabling the delivery of We Make Camden's employment and skills aspirations, providing strategic support to those services which have a role in their delivery. You will lead the delivery of Good Work Camden and its workstreams, overseeing the activities of the neighbourhood job hubs and the employment and skills network.

### About the role

#### Role Purpose

- To develop and drive forward the council's approach to employment and skills, to deliver the ambitions of We Make Camden.
- To lead the on-going development and delivery of Good Work Camden, the Council's flagship employment support programme. Ensuring that GWC continues to live by its core values of providing relational employment support to our residents regardless of their circumstances, in their neighbourhoods and at their pace.
- To develop the internal and external relationships needed to successfully deliver the ambitions of Good Work Camden. *Stakeholders include partners in the Council (such as Adult Community Learning, Adult Social Care, Housing and Landlord Services and Families' Services) and external partners locally (such as, Jobcentre Plus, NHS, education and training organisations and voluntary sector partners) and sub-regional partners (such as Central London Forward, North Central London health authority etc.)*
- To work with the Head of Inclusive Economy to provide leadership of employment and skills policy, investment and commissioning, working with and influencing a range of internal and external stakeholders.

#### Example outcomes or objectives that this role will deliver:

- To take leadership in enabling the delivery of We Make Camden's employment and skills aspirations, providing strategic support to those services which have a role in their delivery.
- To lead the delivery of Good Work Camden and its workstreams, overseeing the activities of the neighbourhood job hubs and the employment and skills network.
- To develop, implement and iterate Good Work Camden's quantitative and qualitative data collection, monitoring and evaluation processes and to provide performance reporting information to senior leaders and elected members as required.
- To oversee the management, monitoring and reporting arrangements for external funding contracts as required

- To lead on analysis and horizon scanning in relation to employment and skills policy. This includes understanding and interpreting external developments and communicating to partners, understanding London's policy direction and funding opportunities and having an expert understanding of the local provider market and the barriers to work for specific priority cohorts.
- To strengthen, support and coordinate the Employment and Skills Network – Camden's family of internal and external employment support providers – creating and developing a coherent identity for the range of support in the borough, increasing its visibility and navigability for citizens.
- To be responsible for managing relationships with key organisations, developing a clear 'ask' of these partners on behalf of the organisation and holding them to account for performance (where relevant), including JCP, colleges, Central London Forward and relationships with employers.
- To oversee the commissioning of employment support delivery and manage monitoring and reporting requirements.
- To add value to and influence the development of sub-regional programmes and future investment in the outcome (such as the Work and Health Programme).
- To lead on developing the Good Work Camden portal, the programme's online presence

#### **About you**

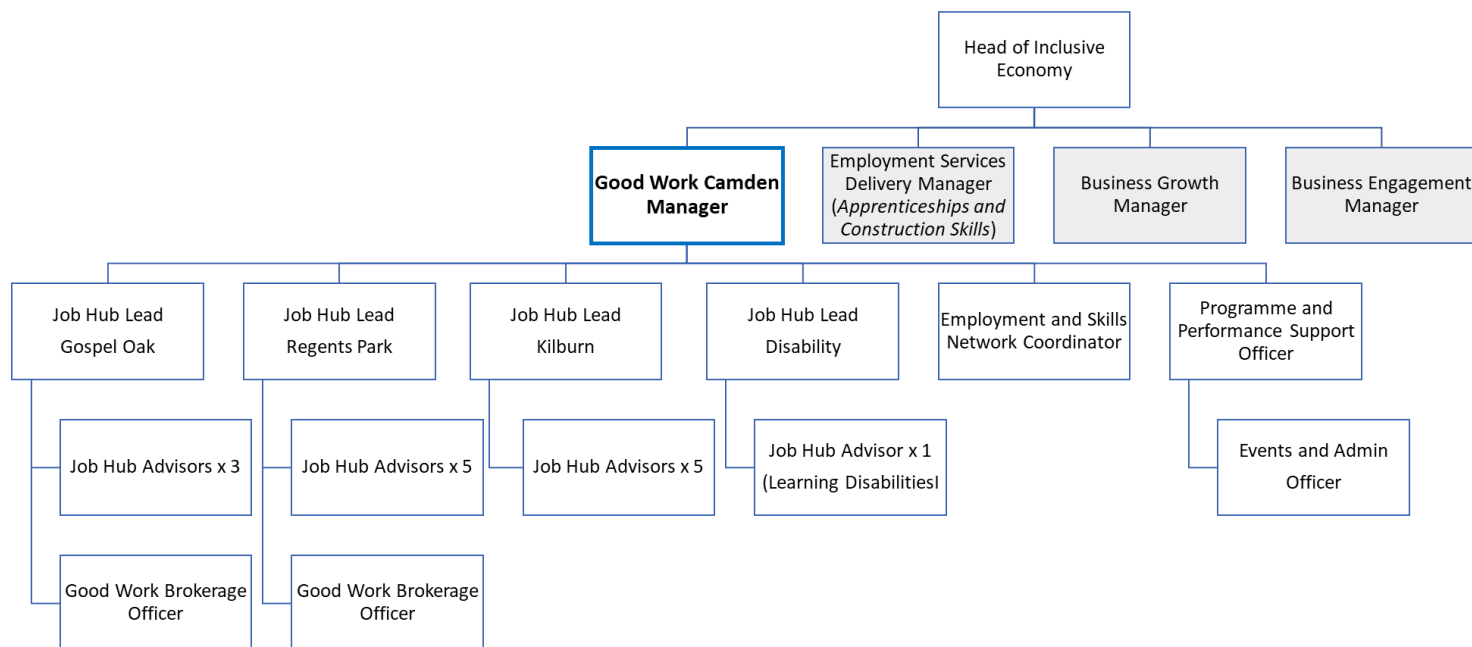
- Analytical capability and able to take a strategic approach
- Political sensitivity, judgment and ability to work with senior business leaders, public sector leaders and politicians
- Ability to work proactively, creatively and flexibly, responding to business evidence and needs and lobbying funders and other agencies
- Excellent communication, presentation and influencing skills that can be used at a range of levels including Council members, private sector partners, senior managers, service providers and service users ;
- Diplomacy skills, including the ability to establish and maintain good working relationships with a wide variety of people
- Excellent organisational skills and the ability to forward plan and manage multiple tasks with minimum supervision and to tight deadlines.
- Good project development, management and monitoring skills;
- Good financial and budget management skills

#### **Work Environment:**

The role will be based in Camden offices at, 5 St Pancras Square, in the heart of the King's Cross Central development. It is a hot desking environment. The role requires a significant amount of contact with a wide range of partners through strategic relationships, often in meetings in and outside of the council.

#### **People Management Responsibilities:**

The Good Work Camden Manager reports to the Head of Inclusive Economy and manages a number of delivery staff, as set out below.



### Relationships:

- Supporting the Head of Inclusive Economy to manage the communication of key objectives and outcomes with elected Members, senior management and partners.
- To build relationships with a wide range of public service and employment and skills partners across the public, private and voluntary sector.
- To be flexible to the demands of the Inclusive Economy Team, supporting wider objectives and needs as required.

### Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine how we're supporting people, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

### Is this role Politically Restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden [click here](#).

### Diversity & Inclusion

We want Camden Council to be a great place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications

from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice remains at the heart of everything we do. Click [Diversity and Inclusion](#) for more information on our commitment.

### **Agile working**

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships, we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK ([www.HireMeMyWay.org.uk](http://www.HireMeMyWay.org.uk)). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

### **Asking for Adjustments**

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at [resourcing@camden.gov.uk](mailto:resourcing@camden.gov.uk) or post to 5 Pancras Square, London, N1C 4AG,