Job Title: Programme Manager (Housing Transformation)

Job Grade: Level 5 Zone 1

Salary Range: £49,930 - £57,543

# About Camden

Camden is building somewhere everyone can thrive, by making our borough the best place to live, work, study, and visit. Because we're not just home to UK's fast-growing economy. We're home to the most important conversations happening today. And we're making radical social change a reality, so that nobody gets left behind. Here's where you can help decide a better future for us all.

The ambition set out in We Make Camden is that everyone in Camden should have a place they call home, and the vision for Housing Services is to work deep within our communities to plan and continuously improve our services with people who use and rely on them, to deliver those services in an informed and responsive manner.

To achieve this, we are embarking on an ambitious programme of transformation in our Housing services, and the Programme Manager will play a key role in overseeing and bringing together multiple projects and workstreams taking place across Housing and delivering the biggest transformation programme happening in Camden.

## About the role:

The transformation of our Housing services is the biggest transformation programme Camden has undertaken in years, and the Programme Manager will play a crucial role in operationalising our vision for Housing services and overseeing its' delivery.

There are multiple work streams within the programme and the role will be responsible for supporting the coordination of these, ensuring deliverables are being implemented to a high standard within time, cost, and risk constraints.

They will work with multiple stakeholders across a complex environment to ensure that key objectives are being delivered and that key outcomes are being measured and achieved.

# Example outcomes or objectives that this role will deliver:

- Creating a programme plan to track the progress of the Housing Transformation Programme
- Working collaboratively with stakeholders to ensure deliverables are being implemented
- Supporting multiple project teams to maintain agile rhythms, ensuring the fast-paced delivery of key projects, services,

and products

- Introducing performance reporting for projects included in the Housing Transformation programme
- Contributing to the delivery of actions and change outcomes in Housing to reflect the aspirations of We Make Camden
- Ensuring that our approach is evidence-based and can be evaluated

## About you

We're looking for someone with excellent programme management experience, who may have good knowledge of Housing, but who is enthusiastic about our ambition to make Camden the best place to live and work.

In addition to this, the successful application will have:

- Strong project and programme management skills and experience
- Maintaining agile rhythms and routines and coaching team members to do the same
- Experience of delivering projects in government public services or third sector contexts.
- A strong track record of working across multiple projects that have delivered new products or services at various stages of the delivery cycle.
- A strong focus on wellbeing and creating psychological safety within the team and in projects, recognising this as an essential condition for delivery.
- Knowledge of human-centered design and how to put residents at the centre of everything we do
- Strong people skills and the ability to collaborate well with stakeholders and multiple teams
- Experience of delivering work in complex environments with multiple pressures and demands
- Experience of communicating and working with senior leaders and elected members

# Work environment

The post holder will work from Council buildings or from home in line with Council policies in an 'agile' way in a flexible and paperless work environment, prioritising their own work within the empowered and enabled team culture recognising and using the expertise of others where appropriate.

# People management responsibilities

The post holder will report to the Head of Supporting Communities Strategy and will supply professional expert, technical and management support to a team of senior managers within Housing Services.

The post-holder will not directly line manage any members of staff but will be matrix manage as needed.

#### Relationships

The post holder will have contacts and working relationships within the organisation including:

- Key contacts across all three areas of the Council
- Heads of services, service managers and staff within Housing and other services as necessary

#### Over to you

We're ready to welcome your ideas, your views, and your rebellious spirit. Help us redefine our corporate services, and we'll redefine what a career can be. If that sounds good to you, we'd love to talk

## Is this role politically restricted?

Some posts at Camden are politically restricted, which means individuals holding these posts cannot have active political role. For a list of all politically restricted roles at Camden <u>click here</u>.

## **Diversity and inclusion**

We want Camden Council to be a wonderful place to work and to ensure that our communities are represented across our workforce. A vital part of this is ensuring we are a truly inclusive organisation that encourages diversity in all respects, including diversity of thinking. We particularly welcome applications from Black, Asian and those of Other Ethnicities, LGBT+, disabled and neurodiverse communities to make a real difference to our residents so that equalities and justice still is at the heart of everything we do. Click <u>Diversity and Inclusion</u> for more information on our commitment.

## Agile working

At Camden we view work as an activity, not a place. We focus on performance, not presenteeism. We create trusting relationships; we embrace innovation rather than bureaucracy and we value people. Collaboration is the Camden way, silo working isn't.

At Camden we are proud to be one of Hire Me My Way's inaugural campaign supporters. Hire Me My Way is a national campaign led by Timewise, designed to increase the volume of good quality jobs that can be worked flexibly in the UK (www.HireMeMyWay.org.uk). Hire Me My Way aims to treble the number of available good quality flexible jobs to 1 million by 2020.

#### Asking for adjustments

Camden is committed to making our recruitment practices barrier-free and as accessible as possible for everyone. This includes making adjustments or changes for disabled people, neurodiverse people or people with long-term health conditions. If you would like us to do anything differently during the application, interview or assessment process, including providing information in an alternative format, please contact us on 020 7974 6655, at resourcing@camden.gov.uk or post to 5 Pancras Square, London, N1C 4AG,